

CARES ACT

HIGHER EDUCATION EMERGENCY RELIEF FUND

REPORTING – EMERGENCY FINANCIAL AID GRANTS TO STUDENTS

Autry Technology Center signed and returned to the Department of Education the Certification and Agreement and assures that Autry has used, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

The total amount of funds that Autry received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students was \$153,677.00. Autry used approximately half of the grant amount, (\$77,620.50), for eligible students enrolled in the 2019-2020 school year and the remaining monies, (\$76,056.50), were used for eligible students enrolled in the 2020-2021 school year.

The total amount of Emergency Financial Aid distributed to students under Section 18804(a)(1) of the CARES Act as of 11/13/2020 was \$153,677.00.

The estimated total number of students at Autry eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18804(a)(1) of the CARES Act was 525.

The total number of students who received an Emergency Financial Aid Grant under Section 18004(a)(1) of the CARES Act was 468.

Distribution of the first disbursement of the student grant was a straight proration to all eligible postsecondary students enrolled in an approved program as of March 13, 2020. (\$76,838.50 was divided by 197 eligible students = \$390.05 per student.) Autry provided an additional \$188.50 to the first disbursement of the Student Portion of the grant so that the prorated student disbursement amount was rounded up to \$391.00 per student. Two students were eligible in the first disbursement but were not disbursed due to an error. These two students each received \$391.00 for a total of \$782.00.

Distribution of the second disbursement of the student grant was also a straight proration to all eligible postsecondary students enrolled in an approved program as of October 1, 2020. (\$76,056.50 was divided by 269 eligible students = \$282.73 per student.) Autry provided an additional \$70.50 to the second disbursement of the

Student Portion of the grant so that the prorated student disbursement amount was rounded up to \$283.00 per student.

The methodology used by the Department of Education to determine Autry's allocation only included Pell, and Cohort FT and HT students from IPEDS.

Following are the instructions, directions and guidance provided by Autry to students concerning the Emergency Financial Aid Grant in the first disbursement.

- Students were contacted by phone through SchoolMessenger informing them of an email sent regarding Emergency Financial Aid Grants.
- Students received an email about the Emergency Financial Aid Grants. If students had expenses related to the disruption of campus operations due to COVID19 and were Title IV eligible, students were asked to reply YES or NO by the deadline.
- Phone calls and text messages were made to students who did not respond to the Emergency Financial Aid Grants email.

Following are the instructions, directions and guidance provided by Autry to students concerning the Emergency Financial Aid Grant in the second disbursement.

- Students were contacted in the classroom by Student Services counselors and directors regarding Emergency Financial Aid Grants.
- Students received documentation concerning the Emergency Financial Aid Grants. If students had expenses related to the disruption of campus operations due to COVID19 and were Title IV eligible, students were asked to reply YES or NO by the deadline.
- Phone calls, emails and text messages were made to students who did not respond by the deadline concerning the Emergency Financial Aid Grants.

Eligible students completed and signed an application certifying that he/she had expenses related to the disruption of campus operations due to the COVID19 and certified they were eligible by meeting the criteria as defined by law in SEC 484, 20 U.S.C. 1091, in Title IV of the Higher Education Act of 1965, as amended (HEA) by being a U.S. Citizen or eligible non-citizen and having a valid social security number. Students also checked all expense categories that applied:

- Technology Expenses
- Course Materials
- Housing
- Food
- Child Care
- Health Care

The following self-certification statement was listed on the student application.

CERTIFICATION STATEMENT:

I, (Print full name) _____, attest, under penalty of perjury, that I meet the requirements of Section 484 of the Higher Education Act, HEA (listed above), that relief funds provided by the CARES Act stimulus will be used solely for expenses related to the disruption of campus operations at Autry Tech due to coronavirus (including but not limited to food, housing, health care, child care and course-related materials or services such as technology) and that all information provided as part of this application is true and correct to the best of my knowledge.

The application was available at Autry for the student to complete, verify and sign.

The application was completed and signed before the check was made available to the student. The completed applications will be scanned to a network folder online for safekeeping. The actual applications will be kept in the business office.