

NAME _____

- I have an account on Oklahoma Career Guide
- I have updated my resume on Oklahoma Career Guide

Career Cluster Plan of Study for > Learners > Parents > Counselors > Teacher/Faculty

This Career Cluster Plan of Study (based on the Business Management & Administration Career Cluster) can serve as a guide, along with other career planning materials, as learners continue on a career path. Courses listed within this plan are only recommended coursework and should be individualized to meet each learner's educational and career goals. *This Plan of Study, used for learners at an educational institution, should be customized with course titles and appropriate high school graduation requirements, as well as college entrance requirements.

EDUCATION LEVELS	GRADE	ENGLISH/ LANGUAGE ARTS	MATH	SCIENCE	SOCIAL STUDIES/ SCIENCES	Other required courses, other electives, recommended electives, learner activities	Career and Technical Courses and/or Degree Major Courses for Entrepreneurship	OCCUPATIONS Relating to Entrepreneurship
OKLAHOMA CAREER GUIDE INTEREST INVENTORY ADMINISTERED								
SECONDARY	8	<input type="checkbox"/> 8th Grade English	<input type="checkbox"/> Pre-Algebra or Algebra I	<input type="checkbox"/> 8th Grade Science	<input type="checkbox"/> 8th Grade Civics	<input type="checkbox"/> Financial Literacy <input type="checkbox"/> Computer Technology I and <input type="checkbox"/> Computer Technology II Or <input type="checkbox"/> Foreign Language I and <input type="checkbox"/> Foreign Language II <input type="checkbox"/> Fine Arts or Speech	<input type="checkbox"/> Accounting I <input type="checkbox"/> Business Management <input type="checkbox"/> Career Major Capstone <input type="checkbox"/> Computerized Accounting <input type="checkbox"/> Customer Service <input type="checkbox"/> Entrepreneurship <input type="checkbox"/> Fundamentals of Administrative Technologies <input type="checkbox"/> Payroll Accounting <input type="checkbox"/> Social Media for Business <input type="checkbox"/> Web Design for Business *Optional Certifications: Brainbench, Entrepreneurship & Small Business, Social Media Strategist	Entrepreneurship
	9	<input type="checkbox"/> English/ Language Arts I	<input type="checkbox"/> Algebra I/ Geometry	<input type="checkbox"/> Biology/ Physical Science	<input type="checkbox"/> OK History/ Civics			
	10	<input type="checkbox"/> English/ Language Arts II	<input type="checkbox"/> Geometry/ Algebra II	<input type="checkbox"/> Chemistry/ Biology/ Astronomy	<input type="checkbox"/> World History/ European History			
	11	<input type="checkbox"/> English/ Language Arts III	<input type="checkbox"/> Algebra II/ Pre-Calculus/ Trigonometry	<input type="checkbox"/> Physics/Zoology/ Environmental Science	<input type="checkbox"/> US History			
	COLLEGE PLACEMENT ASSESSMENT-ACADEMIC/CAREER ADVISEMENT PROVIDED							
12	<input type="checkbox"/> English/ Language Arts IV	<input type="checkbox"/> Pre-Calculus/ Trigonometry/ AP Calculus Statistics/Algebra III	<input type="checkbox"/> AP Science/ Meteorology/ Physiology/ Botany	<input type="checkbox"/> World Geography/ AP History/ Economics				
POSTSECONDARY PROGRAMS AND DEGREES WITH NORTHERN OKLAHOMA COLLEGE								
POSTSECONDARY	13	<input type="checkbox"/> English Comp I	<input type="checkbox"/> College Algebra/ Math Function		<input type="checkbox"/> US History	Business Ethics (3 hrs) Computer Concepts (3 hrs) Freshman Orientation (1 hr)	Accounting I-Financial Accounting II-Managerial Business Technology & Applications Computer Accounting I Human Resource Management Intro to Entrepreneurship Marketing Microeconomic Principles Principles of Management Professional Development 12 Additional Selected Business Credit Hours	
	14	<input type="checkbox"/> English Comp II/Business Communications			<input type="checkbox"/> American Government			
	15	<input type="checkbox"/> Intro to Oral Communications						
	16							

*Different requirements may be required at other colleges/universities

*Bachelor's Degree may be available