

BUSINESS MANAGEMENT & ENTREPRENEURSHIP PROGRAM COSTS

ACCOUNTING SERVICES

➤ 1050 HOURS

EXECUTIVE ADMINISTRATIVE ASSISTANT

➤ 1050 HOURS

MEDICAL OFFICE

➤ 1050 HOURS

ENTREPRENEURSHIP

➤ 1050 HOURS

TUITION	In-District Half Day	In-District Full Day	Out-of-District Half Day	Out-of-District Full Day
1st Tuition Payment Due - 1st Day of Semester	525.00	1,050.00	1,050.00	2,100.00
2nd Tuition Payment Due - 1st Day of Semester	525.00	1,050.00	1,050.00	2,100.00
Total Tuition	\$1,050.00	\$2,100.00	\$2,100.00	\$4,200.00

Tuition payments must be received in Student Services on or prior to the first day of each semester unless a payment schedule has been agreed upon between the student and the Director of Student Services.
Enrollment termination may occur if payment is two weeks past due.

BOOKS & SUPPLIES * - Student should only purchase books & supplies when requested by the instructor.	APPROX COST	ACCOUNTING SERVICES	EXECUTIVE ADMINISTRATIVE ASSISTANT	MEDICAL OFFICE	ENTREPRENEURSHIP
CAN BE PURCHASED AT AUTRY					
College Accounting Chapters 1-12 (Optional) ISBN #9781305863385	171.00	X	X		X
Microsoft Office 2019 Access Card (Word, Excel, Access, PowerPoint)	33.00	X	X	X	X
ServiceSkills Seat/Access	90.00	X	X	X	X
Web Design -Code HS Access	160.00	X	X	X	X
Student Access	53.00	X	X	X	X

*Subject to change without notification

PROGRAM COSTS

BOOKS & SUPPLIES * - Student should only purchase books & supplies when requested by the instructor.	APPROX COST	ACCOUNTING SERVICES	EXECUTIVE ADMINISTRATIVE ASSISTANT	MEDICAL OFFICE	ENTREPRENEURSHIP
Integrated Business Projects, 3rd Ed. (Optional) ISBN #9780538731096	78.00		X		
Medical Office Administration, 4e ISBN #9781455753185	78.00			X	
Payroll Accounting 2020 ISBN #978164061200-6	130.00	X			
QuickBooks Pro 2019 ISBN #978164061042-2	115.00	X	X	X	X
Mindtap MOSS 3.0, Instant Access	30.00			X	
MT 3-2-1- Code It! ISBN # 9780357140208	30.00			X	
Insurance Handbook for the Medical Office + Text + Workbook + Virtual Medical Office w/Access Card, 14th Ed. ISBN # 9780323481854	160.00			X	
Personal Finance College Edition ISBN # 978-1-936948-00-0	78.00	X	X	X	X
Medical Terminology Online ISBN # 9780323370677	40.00			X	
Visible Body Courseware	50.00			X	
PCA: Mindtap the Administrative Professional ISBN # 9781305581197	30.00		X	X	
Business Management (Optional) ISBN # 9781305661813	160.00	X	X		X
Entrepreneurship (Optional) ISBN# 9780134324906	110.00				X
Total Books & Supplies - Optional not Included		\$659	\$559	\$947	\$529

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