

AUTRY

TECHNOLOGY CENTER
THE WORKFORCE CAPITAL

POWERED BY
careertech

COSMETOLOGY

\$8-17 PER HOUR
(OK SALARY RANGES)

✔ To prepare individuals to become licensed cosmetologists.

This program prepares students for employment in the cosmetology field by teaching the curriculum, skills and work behaviors as set by the Oklahoma State Board of Cosmetology and Barbering. Students practice haircutting and styling, coloring and permanent waving as well as manicuring, pedicuring and performing facials. These skills are practiced in a model salon/lab setting. To become a licensed cosmetologist, students must pass the Oklahoma State Board written and practical exams with a score of at least 75 percent on each exam.



*"I knew coming to Autry was the right choice because I would get a great education here."
- Amy H.*

CAREERS AVAILABLE IN THE INDUSTRY:

- Hairstylist
- Esthetician
- Nail Technician
- Beauty supply owner or representative
- Salon owner
- Cosmetic salesperson
- Wig technician
- Hair colorist

LICENSURE / CERTIFICATIONS:

- Cosmetologist
- Manicurist (Specialty)
- Cosmetology Master Instructor



CONTACT STUDENT SERVICES
for current tuition rates
and enrollment information.
580.242.2750

✔ Oklahoma's Promise Availability

**Tuition is free for in-district high school students.
Tuition for in-district adults is \$2.00/hour.**

***2016 Oklahoma salary ranges were obtained from O*Net OnLine**

COMMUNITY WORKFORCE RESOURCE | CULTIVATING ENDLESS POSSIBILITIES



COURSE LENGTH/IN-DISTRICT TUITION AND COSTS

Aug-May M-F High School: 8:15-10:45am/12:30-3:15pm
M-F Adult: 8:15-11:15am/12:30-3:30pm

Tuition: In-District / Out-of -District \$1050 / \$2100 Half Day
or \$2100/ \$4200 Full Day

Who Can Enroll:

Adults and High School Juniors & Seniors

Additional cost of books and supplies approx.: \$600

HIGHLIGHTS

- Nail care/artificial nails
- Scalp treatments, shampooing, conditioning rinses
- Brow/arching, waxing/hair removal
- Facial massage, treatments and makeup
- Customer service/ hair care maintenance
- Restructuring/coloring techniques
- Hair design for facial shapes and lifestyles

AREAS OF INTEREST & HELPFUL SKILLS

- Communication skills/people person
- Creativity/ friendly personality
- Nurturing skills/caring nature
- Good hand/eye coordination & finger dexterity
- Consideration of customer needs
- Willingness to stay current in training
- Math and science skills/good study habits

This program is accredited by the Oklahoma State Department of Education and the Oklahoma Board of Career and Technology Education and Oklahoma State Board of Cosmetology and Barbering.

APPLICATION POLICY

High school juniors and seniors make application for Autry enrollment during their high school spring and/or fall enrollment (**in-district only**).

Adults make application for enrollment following the completion of high school spring enrollment (in-district only). Out-of-district adults may make application for enrollment after the completion of in-district enrollment.

ADMISSION PROCEDURES

Who can enroll: Adults and High School Juniors & Seniors **Graduating seniors and high school students** submit standardized test results, attendance records, and transcripts with their application forms. Before being admitted, a career counselor will interpret the results of standardized tests and review transcripts, attendance, and behavior to determine interest and suitability for enrollment. If current standardized testing is not available, an ATC WorkKeys Curriculum assessment may be required. A personal interview will be conducted with each applicant.

Adults applying for admission must take the ATC WorkKeys Curriculum assessment if current standardized testing is not available. An Autry career counselor will interpret the results of the assessment to determine interest and suitability for enrollment. A personal interview will be conducted with each applicant.

ENROLLMENT INFORMATION

Financial Aid: There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

Autry Scholarship: This scholarship is available to high school graduates who: (1) live in the Autry district (2) lived in the Autry district their senior year in high school, and (3) meet enrollment guidelines. This scholarship covers 100% tuition for up to three years immediately following high school graduation. The cost of books and supplies is the responsibility of the student. Scholarship eligibility will be reviewed each semester.

Tuition: In-district high school students pay no tuition for full-time career programs. In-district adult students pay in-district rates. In-district adults are defined as post-secondary individuals who have established legal/permanent residence in the Autry district. All others pay out-of-district rates.

Expenses: May include, but are not limited to, textbooks and supplies available at <http://autrytech.edu/student-services/books-supplies/>.

High school students must complete 1,000 hours of technology training in the theory and practice of cosmetology. An additional 500 hours of required training is waived for high school students if their high school courses are successfully completed. To do this, students must enter this program at the beginning of their junior or senior year. Adults must attend 1500 hours.

autrytech.edu



COSMETOLOGY PROGRAM

CAREER PATHWAY: **PERSONAL CARE SERVICES**

PROGRAM : **COSMETOLOGY**

DISCLOSURE

potential courses

Theory
Manicuring and Pedicuring
Facials
Scalp Treatments, shampooing/conditioning rinses
Hairstyling, including finger waving, the dressing of wigs, thermal and blow drying
Hair Color tints and bleaching and other color treatments
Hair cutting and hair shaping with shears and thinning shears, razor and clipper
Hair restructuring/permanent waving and chemical hair relaxing
Professional development, establishment management and unassigned hours for review, examinations, etc.
Cosmetology related subjects

Total Class Hours - 1500

CAREER PATHWAY: **PERSONAL CARE SERVICES**

PROGRAM : **NAIL TECHNOLOGY**

DISCLOSURE

potential courses

Introduction to Nail Technology
Nail Structure: Composition, Disorders & Diseases
Manicures
Artificial Nails
Nail Art
Pedicures
Salon Development
Cosmetology Laws, Rules & Regulations

Total Class Hours - 600

CAREER PATHWAY: **PERSONAL CARE SERVICES**

PROGRAM : **MASTER INSTRUCTOR**

DISCLOSURE

potential courses

Orientation and Review of Cosmetology Curriculum
Introduction to Teaching
Course Outline and Development
Law, Beauty School Management, and Record Keeping
Teaching and Assisting in the Classroom and Clinic
Practice Teaching in the Classroom and Clinic

Total Class Hours - 1000

For further information regarding Gainful Employment in the program, please access the following link:

<http://autrytech.edu/student-services/gainful-employment-disclosures/>



- **EMPLOYMENT OPPORTUNITIES**

The Job Developer with Autry Technology Center works diligently to match students with jobs available in industry. Any questions regarding current employment opportunities should be directed to the Job Developer.

- **SALARY RANGE**

Listed below is the salary range in Oklahoma for Cosmetology obtained from O*Net OnLine.

2016			
	Lowest 10%	Median	Highest 10%
Hourly	\$8.05	\$10.33	\$16.93
Annually	\$16,740	\$21,490	\$35,220

- **OCCUPATIONAL CHARACTERISTICS**

(Information obtained from the US Dept. of Labor Statistics Occupational Outlook Handbook)

Barbers and cosmetologists focus on providing hair care services to enhance the appearance of consumers. Other personal appearance workers, such as manicurists and pedicurists, shampooers, theatrical and performance makeup artists, and skin care specialists provide specialized beauty services that help clients look and feel their best.

Hairdressers, hairstylists, and cosmetologists offer a wide range of beauty services, such as shampooing, cutting, coloring, and styling of hair. They may advise clients on how to care for their hair at home. In addition, cosmetologists may be trained to give manicures, pedicures, and scalp and facial treatments; provide makeup analysis; and clean and style wigs and hairpieces.

A number of workers offer specialized services. Manicurists and pedicurists, called nail technicians in some states, work exclusively on nails and provide manicures, pedicures, polishing, and nail extensions to clients. Another group of specialists is skin care specialists, or estheticians, who cleanse and beautify the skin by giving facials, full-body treatments, and head and neck massages as well as apply makeup. They also may remove hair through waxing or, if properly trained, laser treatments. Theatrical and performance makeup artists apply makeup to enhance performing artists' appearance for movie, television, or stage performances. Finally, in larger salons, shampooers specialize in shampooing and conditioning hair.

- **ACCREDITATIONS**

- Oklahoma State Board of Cosmetology and Barbering
2401 N. W. 23rd, Suite 84 - Shepherd Mall
Oklahoma City, OK 73107
Ph: 405-521-2441 Fax: 405-521-2440
- www.ok.gov/cosmo/
- Oklahoma Board of Career and Technology Education
- Oklahoma State Department of Education

INSTRUCTOR(S)



RACHEL SNIDER

Rachel Snider earned her Cosmetology License in 2003. In 2010 she earned her Master Instructor License and began teaching at Autry in 2014. Mrs. Snider will receive her Bachelor Degree in Career and Technical Education in 2019.



SHELIA BELL

Shelia Bell received her Cosmetology License in 1987 and her Master Instructor License in 1995. She came to teach at Autry in 2015. Mrs. Bell is working toward her Bachelor Degree in Career and Technical Education.

AUTRY TECHNOLOGY CENTER	ANNUAL NOTICE OF REQUIRED DISCLOSURES OF STUDENT CONSUMER INFORMATION	2018-2019
What to Disclose, When & to Whom	Brief Description of Information to be Disclosed	Where to Find Full Disclosure Information
What: Institutional Information When: Upon Request To: Enrolled Students Prospective Students	<ul style="list-style-type: none"> • Cost of attending Autry Technology Center i.e.: Tuition and Fees • Institutional Refund Policy/Requirements for officially withdrawing from school • Information regarding the school's programs & academic support • Entities that accredit, approve, or license the school & its programs & procedures for reviewing accreditation, approval, or licensing documentation • Description of any special services & facilities for students with disabilities • Titles & availability of employees responsible for dissemination of institutional & financial assistance information & how to contact them • Penalties & institutional policies on copyright infringement, including unauthorized peer-to-peer file sharing • Net Price Calculator • Constitution Day/Voter Registration/Vaccination Policies • Grievance Procedures 	<ul style="list-style-type: none"> • Autry Website www.austrytech.edu • Student Handbook • Consumer Information Guide • Autry Course Catalog • Program Description Handouts
What: Financial Assistance Information When: Upon Request To: Enrolled Students Prospective Students	<ul style="list-style-type: none"> • Description of all available federal, state, local, private & institutional financial assistance, & a description of: (1) application form & procedures; (2) student eligibility requirements; (3) selection criteria; & (4) criteria for determining the amount of a student's award • Rights & responsibilities of students receiving Title IV & other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method & frequency of financial aid disbursements; (5) books & supplies policy • Procedures for the Return of Title IV Aid and Repayments by withdrawn students 	<ul style="list-style-type: none"> • Autry Website www.austrytech.edu • Student Handbook • Consumer Information Guide • FAFSA website: www.fafsa.gov • Financial Aid Policy & Procedures
What: Family Education Rights and Privacy Act (FERPA) When: Upon Request, Annually Local Newspaper To: Enrolled Students Parents of enrolled students under the age of 18 Perspective Students	<ul style="list-style-type: none"> • Right to & procedures for inspecting & reviewing student's education records • Right to & procedures for requesting amendment of student's education records believed to be inaccurate or misleading • Right to file a complaint with the Department of Education for alleged school's or educational agency's failure to comply with FERPA requirements • Right of school to disclose personally identifiable information contained in student's education records without prior consent (34 CFR §99.31) • Students right & procedures for directory information to not be disclosed 	<ul style="list-style-type: none"> • Student Handbook • Consumer Information Guide • Board of Education Policy and Procedure Manual • http://www2.ed.gov/policy/gen/guid/fpco/ferpa/index.html
What: Completion/Graduation Rate, Retention Rate, & Transfer Out Rate When: Ongoing Upon Request To: Enrolled Students Prospective Students	<ul style="list-style-type: none"> • The institution's completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion • Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution • Information on student body diversity in the categories of gender & ethnicity of enrolled students who receive Federal Pell Grants • Retention rates of certificate seeking first-time full-time students as reported to the Integrated Postsecondary Education Data System (IPEDS) 	<ul style="list-style-type: none"> • U.S. Dept. of Ed's College Opportunities On-Line website: nces.ed.gov/collegenavigator • Autry ODCTE Profile
What: Drug & Alcohol Abuse Prevention When: Annually & Upon Enrollment or Hire To: Enrolled Students Current Employees	<ul style="list-style-type: none"> • Information on preventing drug & alcohol abuse • Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs & alcohol by students & employees on the school's property, or as part of the school's activities • A description of the sanctions under local, state & federal law for unlawful possession, use or distribution of illicit drugs & alcohol • A description of drug & alcohol abuse education programs, counseling, treatment, or rehabilitation programs available to students & employees • A description of the health risks associated with the use of illicit drugs & alcohol • A clear statement that the school will impose sanctions on students & employees for violations of the standards of conduct (consistent with local, state & federal law) & a description of these sanctions, up to & including expulsion, termination of employment, & referral for prosecution 	<ul style="list-style-type: none"> • Autry Website www.austrytech.edu • Student Handbook • Consumer Information Guide • Board of Education Policy and Procedure Manual
What: Campus Security Report When: Annually by October 1 To: Enrolled Students Current Employees When: Upon Request To: Prospective Students Prospective Employees When: Annually by date specified To: U.S. Dept. of Education	<ul style="list-style-type: none"> • Crime statistics for 3 most recent years concerning the occurrence on campus, in or on non-campus buildings or property & public property reported to campus security authority or local police. Policies concerning the security of & access to campus facilities & procedures to report campus crimes or other emergencies • Disciplinary actions regarding the possession, use & sale of alcoholic beverages & illegal drugs & enforcement of state underage drinking laws & federal & state drug laws • Programs to inform students & employees about campus security policies, procedures & practices & encourage responsibility for the prevention of crime. • Policies regarding sex offenses & where to obtain information concerning registered sex offenders. • Emergency response & evacuation policy, procedures & programs • Campus Sexual Violence Elimination Act and Violence Against Women Reauthorization Act information, policies, and procedures 	<ul style="list-style-type: none"> • Autry Website www.austrytech.edu • Student Handbook • Consumer Information Guide • Emergency Handout for Staff
What: Gainful Employment To: Prospective/Enrolled Students	<ul style="list-style-type: none"> • Information on graduation rates, the median debt of students completing the program, program costs, job placement, types of employment, etc. 	<ul style="list-style-type: none"> • Autry Website: www.austrytech.edu/student-services/gainful-employment-disclosures

Paper copies of Disclosure Information available from Student Services.

This notice is distributed annually to all current and prospective students. It is also located on Autry's website, in the Student Handbook, and Consumer Information Guide.

Autry Technology Center does not discriminate on the basis of race, color, sex, pregnancy, gender, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information.

Questions or concerns should be directed to the Director of Student Services or the Assistant Superintendent.

Autry Technology Center no discrimina en base a raza, color, género, estado de embarazo, nacionalidad de origen, religión, discapacidad, estado de veterano, orientación sexual, edad o información genética.

Las preguntas o inquietudes deben dirigirse al Director de Servicios Estudiantiles o al Asistente del Superintendente.