To prepare individuals to succeed in today’s fast-paced, competitive world of work.

Provides students with the knowledge and skills necessary for success in managing, troubleshooting, and securing networks. Students learn to install, configure and troubleshoot software and hardware on network, desktop and mobile devices and to manage various network protocols on both Local Area Networks and Wide Area Networks. Training is provided in configuring and maintaining servers, routers and switches. Our new cyber security curriculum is designed to provide a solid theoretical understanding of cyber security challenges, tools and techniques, as well as to develop the foundations of a professional cyber security skill set that can be applied to different network environments such as Enterprise IT, Industrial/Utility, Medical Network and Data Security. Curriculum is designed for those who wish to become network administrators, support technicians, and systems managers. Following this intensive training, students will be eligible to take certification exams in the areas of client operating systems, server operating systems, Cisco, A+, Network+, and Security+. (Additional cost of books and supplies approx.: $2,258)

CAREERS AVAILABLE IN THE INDUSTRY:
- Educational entities
- Banks
- Entrepreneurship
- Law firms
- Telecommunication industries
- Oil and gas companies
- Computer repair companies
- Manufacturing industries
- Hospitals

LICENSE / CERTIFICATIONS:
- A+
- Network+
- Security+
- Cisco Certified Entry Network Technician (CCENT)
- Cisco Certified Entry Network Associate (CCNA)
- Installing and Configuring Windows 7 70-680
- Installing and Configuring Windows 10 70-698
- Installing and Configuring Windows Server 2012 70-410
- Administering Windows Server 2012 70-411
- MTA-Windows Operating System Fundamentals
- MTA-Windows Server Fundamentals
- MTA-Database Fundamentals
- MTA-Networking Fundamentals
- MTA-Security Fundamentals

CONTACT STUDENT SERVICES for current tuition rates and enrollment information. 580.242.2750

“Autry provides opportunities to advance in life.”
- Sam T.
### COURSE LENGTH/IN-DISTRICT TUITION

Aug-May  
M-F High School: 8:15-10:45am/12:30-3:15pm  
M-F Adult: 8:15-11:15am/12:30-3:30pm  
Tuition: In-District / Out-of-District $1050 / $2100 Half Day or $2100/ $4200 Full Day  
Who Can Enroll:  
Adults and High School Juniors & Seniors

### HIGHLIGHTS

- Hands-on experience using state-of-the-art equipment and current software.
- Competency certification.
- Development of work ethics and leadership skills through the student organization, Business Professionals of America.
- Supervised work experience and job shadowing available.

### AREAS OF INTEREST & HELPFUL SKILLS

- Normal color perception
- Ability to climb ladders and work at heights
- Possess average strength and intelligence
- Tolerate small and enclosed spaces
- Ability to work in teams

### APPLICATION POLICY

**High school** juniors and seniors make application for Autry enrollment during their high school spring and/or fall enrollment *(in-district only)*.

**Adults** make application for enrollment following the completion of high school spring enrollment *(in-district only)*. Out-of-district adults may make application for enrollment after the completion of in-district enrollment.

### ADMISSION PROCEDURES

**Who can enroll:** Adults and High School Juniors & Seniors

**Graduating seniors and high school students** submit standardized test results, attendance records, and transcripts with their application forms. Before being admitted, a career counselor will interpret the results of standardized tests and review transcripts, attendance, and behavior to determine interest and suitability for enrollment. If current standardized testing is not available, a KeyTrain® assessment may be required. A personal interview will be conducted with each applicant.

**Adults** applying for admission must take the KeyTrain® assessment if current standardized testing is not available. An Autry career counselor will interpret the results of the assessment to determine interest and suitability for enrollment. A personal interview will be conducted with each applicant.

### ENROLLMENT INFORMATION

**Financial Aid:** There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

**Autry Scholarship:** This scholarship is available to high school graduates who: (1) live in the Autry district (2) lived in the Autry district their senior year in high school, and (3) meet enrollment guidelines. This scholarship covers 100% tuition for up to three years immediately following high school graduation. The cost of books and supplies is the responsibility of the student. Scholarship eligibility will be reviewed each semester.

**Tuition:** In-district high school students pay no tuition for full-time career programs. In-district adult students pay in-district rates. In-district adults are defined as post-secondary individuals who have established legal/permanent residence in Garfield County. All others pay out-of-district rates.

**Expenses:** May include, but are not limited to, textbooks and supplies available at [http://autrytech.edu/student-services/books-supplies/](http://autrytech.edu/student-services/books-supplies/).
CAREER PATHWAY: NETWORK SYSTEMS
PROGRAM: INFORMATION TECHNOLOGY

potential courses
- Business and Computer Technology
- Computer Repair and Troubleshooting I – PC Technician I – Hardware
- Computer Repair and Troubleshooting II – PC Technician II – Operating Systems
- Operating Systems/Command Line
- Fundamentals of Database Design
- Network/Client Operating Systems – Windows 10 Configuration
- User Interface Design
- Network and Routing Fundamentals – CCNA 1 – Introduction to Networks
- Network and Routing Fundamentals – CCNA 2 – Routing and Switching Essentials
- Routing, Switching and WAN Technologies – CCNA 3 – Scaling Networks
- Routing, Switching and WAN Technologies – CCNA 4 – Connecting Networks
- Network Security – Cyber Security
- Network +
- Installing and Configuring Windows Server 2012 – R2 Exam 70-410
- Administering Windows Service 2012 - R2 Exam 70-411
- Systems Support Capstone

Total Class Hours - 2100

For further information regarding Gainful Employment in the program, please access the following link:

http://autrytech.edu/student-services/gainful-employment-disclosures/
• **EMPLOYMENT OPPORTUNITIES**
The Job Developer with Autry Technology Center works diligently to match students with jobs available in industry. Any questions regarding current employment opportunities should be directed to the Job Developer.

• **SALARY RANGE**
*Listed below is the salary range in Oklahoma for Information Technology obtained from O*Net OnLine.*

<table>
<thead>
<tr>
<th></th>
<th>2016</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Lowest 10%</strong></td>
<td><strong>Median</strong></td>
</tr>
<tr>
<td>Hourly</td>
<td>$16.11</td>
</tr>
<tr>
<td>Annually</td>
<td>$33,520</td>
</tr>
</tbody>
</table>

• **OCCUPATIONAL CHARACTERISTICS**
*(Information obtained from the US Dept. of Labor Statistics Occupational Outlook Handbook)*
Computer repairers, also known as computer service technicians or data processing equipment repairers, service mainframe, server, and personal computers; printers; and auxiliary computer equipment. These workers primarily perform hands-on repair, maintenance, and installation of computers and related equipment. Workers who provide technical assistance, in person or by telephone, to computer system users are known as computer support specialists or computer support technicians.

Computer repairers typically replace subsystems instead of repairing them. Commonly replaced subsystems include video cards, which transmit signals from the computer to the monitor; hard drives, which store data; and network cards, which allow communication over the network. Replacement is common because subsystems are usually inexpensive and businesses are reluctant to shut down their computers for time-consuming repairs. Defective modules may be given to bench technicians, who use software programs to diagnose the problem and who may repair the modules, if possible.

• **ACCRREDITATIONS**
- Oklahoma Board of Career and Technology Education
- Oklahoma State Department of Education

**INSTRUCTOR(S)**

- **MELISSA HULA**
  Melissa Hula has been a Business and Information Technology instructor at Autry since 1988. She has a bachelor’s degree from Oklahoma State University. Melissa is a National Board Certified Teacher. She has earned her A+, Microsoft Certified Professional and Microsoft Technology Associate industry certifications. She was selected as Oklahoma’s Business Education Teacher of the Year. Melissa joins the other instructors in the department as a sponsor of the student organization, Business Professionals of America.

- **BARBARA LEATHERS**
  Barbara Leathers has been a Business and Information Technology instructor at Autry since 1983. She has her bachelor’s and master’s degrees from Oklahoma State University. She has also earned her CCNA, Network+, Microsoft Certified Professional and Microsoft Technology Associate industry certifications. Barbara is a National Board Certified Teacher. She was selected as Oklahoma’s Business Education Teacher of the Year. She is also a sponsor of the student organization, Business Professionals of America.
### AUTRY TECHNOLOGY CENTER

#### What to Disclose, When & to Whom

<table>
<thead>
<tr>
<th>What: Institutional Information</th>
<th>Brief Description of Information to be Disclosed</th>
<th>Where to Find Full Disclosure Information</th>
</tr>
</thead>
</table>
| When: Upon Request | • Cost of attending Autry Technology Center i.e.: Tuition and Fees  
- Institutional Refund Policy/Requirements for officially withdrawing from school  
- Information regarding the school’s programs & academic support  
- Entities that accredit, approve, or license the school & its programs & procedures for reviewing accreditation, approval, or licensing documentation  
- Description of any special services & facilities for students with disabilities  
- Titles & availability of employees responsible for dissemination of institutional & financial assistance information & how to contact them  
- Penalties & institutional policies on copyright Infringement, including unauthorized peer-to-peer file sharing  
- Net Price Calculator  
- Constitution Day/Voter Registration/Vaccination Policies  
- Grievance Procedures | Autry Website: [www.autrytech.edu](http://www.autrytech.edu)  
Student Handbook  
Consumer Information Guide  
Autry Course Catalog  
Program Description Handouts |

<table>
<thead>
<tr>
<th>What: Financial Assistance Information</th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| When: Upon Request | • Description of all federal, state, local, private & institutional financial assistance, & a description of: (1) application forms & procedures; (2) student eligibility requirements; (3) selection criteria; & (4) criteria for determining the amount of a student’s award  
- Rights & responsibilities of students receiving Title IV & other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method & frequency of financial aid disbursements; (5) books & supplies policy  
- Procedures for the Return of Title IV Aid and Repayments by withdrawn students | Autry Website: [www.autrytech.edu](http://www.autrytech.edu)  
Student Handbook  
Consumer Information Guide  
FAFSA website: [www.fafsa.gov](http://www.fafsa.gov)  
Financial Aid Policy & Procedures |

<table>
<thead>
<tr>
<th>What: Family Education Rights and Privacy Act (FERPA)</th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| When: Upon Request, Parents of enrolled students under the age of 18 Perspective Students | • Right to & procedures for inspecting & reviewing student’s education records  
- Right to & procedures for requesting amendment of student’s education records believed to be inaccurate or misleading  
- Right to file a complaint with the Department of Education for alleged school’s or educational agency’s failure to comply with FERPA requirements  
- Right of school to disclose personally identifiable information contained in student’s education records without prior consent (34 CFR 99.31)  
- Students right & procedures for directory information to not be disclosed | Student Handbook  
Consumer Information Guide  
Board of Education Policy and Procedure Manual  
Autry ODCTE Profile |

<table>
<thead>
<tr>
<th>What: Completion/Graduation Rate, Retention Rate, &amp; Transfer Out Rate</th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| When: Ongoing Upon Request | • The institution’s completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion  
- Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution  
- Information on student body diversity in the categories of gender & ethnicity of enrolled students who receive Federal Pell Grants  
- Retention rates of certificate seeking first-time full-time students as reported to the Integrated Postsecondary Education Data System (IPEDS) | U.S. Dept. of Ed’s College Opportunities On-Line website: [nces.ed.gov/collegenavigato](http://nces.ed.gov/collegenavigato)  
Autry ODCTE Profile |

<table>
<thead>
<tr>
<th>What: Drug &amp; Alcohol Abuse Prevention</th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| When: Annually & Upon Enrollment or Hire | • Information on preventing drug & alcohol abuse  
- Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs & alcohol by students & employees on the school’s property, or as part of the school’s activities  
- A description of the sanctions under local, state & federal law for unlawful possession, use or distribution of illicit drugs & alcohol  
- A description of drug & alcohol abuse education programs, counseling, treatment, or rehabilitation programs available to students & employees  
- A description of the health risks associated with the use of illicit drugs & alcohol  
- A clear statement that the school will impose sanctions on students & employees for violations of the standards of conduct (consistent with local, state & federal law) & a description of these sanctions, up to & including expulsion, termination of employment, & referral for prosecution | Autry Website: [www.autrytech.edu](http://www.autrytech.edu)  
Student Handbook  
Consumer Information Guide  
Board of Education Policy and Procedure Manual |

<table>
<thead>
<tr>
<th>What: Campus Security Report</th>
<th></th>
<th></th>
</tr>
</thead>
</table>
| When: Annually by October 1 | • Crime statistics for 3 most recent years concerning the occurrence on campus, in or on non-campus buildings or property & public property reported to campus security authority or local police.  
- Policies concerning the security & access to campus facilities & procedures to report campus emergencies  
- Disciplinary actions regarding the possession, use & sale of alcoholic beverages & illegal drugs & enforcement of state underage drinking laws & federal & state drug laws  
- Programs to inform students & employees about campus security policies, procedures & practices & the school’s responsibility for the prevention of crime  
- Policies regarding sex offenses & where to obtain information concerning registered sex offenders.  
- Emergency response & evacuation policy, procedures & programs  
- Campus Sexual Violence Elimination Act and Violence Against Women Reauthorization Act information, policies, and procedures | Autry Website: [www.autrytech.edu](http://www.autrytech.edu)  
Student Handbook  
Consumer Information Guide  
Emergency Handout for Staff |

<table>
<thead>
<tr>
<th>What: Gainful Employment</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>To: Prospective/Enrolled Students</td>
<td>• Information on graduation rates, the median debt of students completing the program, program costs, job placement, types of employment, etc.</td>
<td>Autry Website: <a href="http://www.autrytech.edu/student-services/gainful-employment-disclosures">www.autrytech.edu/student-services/gainful-employment-disclosures</a></td>
</tr>
</tbody>
</table>

---

Paper copies of Disclosure Information available from Student Services.  
This notice is distributed annually to all current and prospective students. It is also located on Autry’s website, in the Student Handbook, and Student Information Guide.