To prepare individuals to enter the health care industry as competent health care providers.

Want to learn more about a career in health care? This program provides an overview of health careers while teaching basic health care skills and laboratory techniques that can lead to employment. The combination of theory, laboratory skills and clinical observations will provide optimal learning allowing students to experience the health care field first hand. High school students earn an anatomy credit. (Additional cost of books and supplies approx.: $20)

CAREERS AVAILABLE IN THE INDUSTRY:

- Home health agencies
- Hospitals
- Pharmacies
- Physicians’ offices
- Physical therapy clinics
- Veterinary clinics

CAREERS AVAILABLE IN THE INDUSTRY:

LICENSURE / CERTIFICATIONS:

- National Healthcare Foundation Skill Certificate
- Long-Term Care Nurse Aid
- American Heart Association- BLS Healthcare Provider CPR
- American Heart Association- BLS Healthcare Provider First Aid

“Tuition is free for in-district high school students. Tuition for in-district adults is $2.00/hour.
*2015 Oklahoma salary ranges were obtained from O*Net OnLine

580.242.2750
COURSE LENGTH/IN-DISTRICT TUITION

Aug-May  M-F  High School: 8:15-10:45am/12:30-3:15pm
           M-F  Adult: 8:15-11:15am/12:30-3:30pm
Tuition:   In-District / Out-of-District $1050 / $2100 Half Day

Who Can Enroll:
Adults and High School Juniors & Seniors

APPLICATION POLICY
High school juniors and seniors make application for Autry enrollment during their high school spring and/or fall enrollment (in-district only).

Adults make application for enrollment following the completion of high school spring enrollment (in-district only). Out-of-district adults may make application for enrollment after the completion of in-district enrollment.

ADMISION PROCEDURES
Who can enroll: Adults and High School Juniors & Seniors

Graduating seniors and high school students submit standardized test results, attendance records, and transcripts with their application forms. Before being admitted, a career counselor will interpret the results of standardized tests and review transcripts, attendance, and behavior to determine interest and suitability for enrollment. If current standardized testing is not available, a KeyTrain® assessment may be required. A personal interview will be conducted with each applicant.

Adults applying for admission must take the KeyTrain® assessment if current standardized testing is not available. An Autry career counselor will interpret the results of the assessment to determine interest and suitability for enrollment. A personal interview will be conducted with each applicant.

ENROLLMENT INFORMATION
Financial Aid: There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

Autry Scholarship: This scholarship is available to high school graduates who: (1) live in the Autry district (2) lived in the Autry district their senior year in high school, and (3) meet enrollment guidelines. This scholarship covers 100% tuition for up to three years immediately following high school graduation. The cost of books and supplies is the responsibility of the student. Scholarship eligibility will be reviewed each semester.

Tuition: In-district high school students pay no tuition for full-time career programs. In-district adult students pay in-district rates. In-district adults are defined as post-secondary individuals who have established legal/permanent residence in Garfield County. All others pay out-of-district rates.

Expenses: May include, but are not limited to, textbooks and supplies available at http://autrytech.edu/student-services/books-supplies/.

HIGHLIGHTS

- Anatomy and physiology
- Medical terminology
- Body mechanics
- Safety
- Assessment of vital signs
- Patient care
- Cultural diversity
- Social/community health

AREAS OF INTEREST & HELPFUL SKILLS

- Basic math and science skills
- Communication skills
- Consideration of patient needs
- Ability to work in stressful situations
- Adeptness in working well with others
- Assertiveness
- Ability to do exact/demanding work

This program is accredited by the Oklahoma State Department of Education and the Oklahoma Board of Career and Technology Education.
CAREER PATHWAY: THERAPEUTIC SERVICES
PROGRAM: HEALTH CAREERS

potential courses
Health Careers Core Curriculum (Technology Center)
Core Medical Terminology
Anatomy and Physiology
Core Healthcare Provider CPR and First Aid
Long Term Care Aide

Total Class Hours - 525
• **EMPLOYMENT OPPORTUNITIES**

The Job Developer with Autry Technology Center works diligently to match students with jobs available in industry. Any questions regarding current employment opportunities should be directed to the Job Developer.

• **SALARY RANGE**

Listed below is the salary range in Oklahoma for Health Careers obtained from O*Net OnLine.

<table>
<thead>
<tr>
<th></th>
<th>Lowest 10%</th>
<th>Median</th>
<th>Highest 10%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly</td>
<td>$8.40</td>
<td>$10.81</td>
<td>$14.18</td>
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<tr>
<td>Annually</td>
<td>$17,480</td>
<td>$22,490</td>
<td>$29,500</td>
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</table>

• **OCCUPATIONAL CHARACTERISTICS**

(Information obtained from the US Dept. of Labor Statistics Occupational Outlook Handbook)

Some of these workers are nursing aides, home health aides, building cleaning workers, dental assistants, medical assistants, and personal and home care aides. Nursing or home health aides provide health-related services for ill, injured, disabled, elderly, or infirm individuals either in institutions or in their homes. By providing routine personal care services, personal and home care aides help elderly, disabled, and ill persons live in their own homes instead of in an institution. Although some of these workers are employed by public or private agencies, many are self-employed. With experience and, in some cases, further education and training, service workers may advance to higher level positions or transfer to new occupations.

Most workers in health care jobs provide clinical services, but many also are employed in occupations with other functions. Numerous workers in management and administrative support jobs keep organizations running smoothly. Although many medical and health services managers have a background in a clinical specialty or training in health care administration, some enter these jobs with a general business education.

Each segment of the health care industry provides a different mix of wage and salary health-related jobs.

• **ACCREDITATIONS**

Oklahoma Board of Career and Technology Education
Oklahoma State Department of Education

**INSTRUCTOR(S)**

**ANDREA WINTER, RN, BSN**

Andrea Winter has been a Registered Nurse for 20 years. She graduated with a bachelor’s degree in nursing from Northwestern Oklahoma State University in 1997 and has been teaching at Autry Technology Center since August of 2005.
<table>
<thead>
<tr>
<th>What to Disclose, When &amp; To Whom</th>
<th>Brief Description of Information to be Disclosed</th>
<th>Where to Find Full Disclosure Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>What: Institutional Information</strong>&lt;br&gt;<strong>When:</strong> Annually &amp; Upon Request&lt;br&gt;To: Enrolled Students Prospective Students</td>
<td>• Cost of attending school i.e.: Tuition, Fees, Textbooks, Supplies, Living Allowance, etc.&lt;br&gt;• Institutional Refund Policy/Requirements for officially withdrawing from school&lt;br&gt;• Information regarding the school’s programs &amp; academic support&lt;br&gt;• Entities, (with their contact information), that accredit, approve, or license the school &amp; its programs &amp; procedures for reviewing accreditation, approval, or licensing documentation&lt;br&gt;• Description of any special services &amp; facilities for students with disabilities&lt;br&gt;• Titles &amp; availability of employees responsible for dissemination of institutional &amp; financial assistance information &amp; how to contact them&lt;br&gt;• Penalties &amp; institutional policies on copyright Infringement, including unauthorized peer-to-peer file sharing&lt;br&gt;• Net Price Calculator&lt;br&gt;• Constitution Day/Voter Registration/Vaccination Polices&lt;br&gt;• Grievance Procedures</td>
<td>autrytech.edu&lt;br&gt;Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/&lt;br&gt;Course Catalog autrytech.edu/programs-classes/coursecatalog/&lt;br&gt;Program Description Handouts autrytech.edu/programs-classes/fulltime-programs&lt;br&gt;Policy &amp; Procedure Manual</td>
</tr>
<tr>
<td><strong>What: Financial Assistance Information</strong>&lt;br&gt;<strong>When:</strong> Annually &amp; Upon Request&lt;br&gt;To: Enrolled Students Prospective Students</td>
<td>• Description of all available federal, state, local, private &amp; institutional financial assistance, &amp; a description of: (1) application form &amp; procedures; (2) student eligibility requirements; (3) selection criteria; &amp; (4) criteria for determining the amount of a student’s award&lt;br&gt;• Rights &amp; responsibilities of students receiving Title IV &amp; other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method &amp; frequency of financial aid disbursements; (5) books &amp; supplies policy&lt;br&gt;• Procedures for the Return of Title IV Aid and Repayments by withdrawn students</td>
<td>autrytech.edu&lt;br&gt;Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/&lt;br&gt;Policy &amp; Procedure Manual</td>
</tr>
<tr>
<td><strong>What: Completion, Transfer, Retention, &amp; Employment Rates</strong>&lt;br&gt;<strong>When:</strong> Ongoing&lt;br&gt;To: Enrolled Students Prospective Students</td>
<td>• The institution’s completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion&lt;br&gt;• Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution&lt;br&gt;• Information on student body diversity in the categories of gender &amp; ethnicity of enrolled students who receive Federal Pell Grants&lt;br&gt;• Retention rates of certificate seeking first-time full-time students</td>
<td>autrytech.edu&lt;br&gt;U.S. Dept of Ed’s College Opportunities On-Line website: studentaidope.gov/collegenavigator&lt;br&gt;Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/&lt;br&gt;Policy &amp; Procedure Manual</td>
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<td><strong>What: Drug &amp; Alcohol Abuse Prevention</strong>&lt;br&gt;<strong>When:</strong> Annually &amp; Upon Request&lt;br&gt;To: Enrolled Students Current Employees</td>
<td>• Information on preventing drug &amp; alcohol abuse&lt;br&gt;• Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs &amp; alcohol by students &amp; employees on the school’s property, or as part of the school’s activities&lt;br&gt;• A description of the sanctions under local, state &amp; federal law for unlawful possession, use or distribution of illicit drugs &amp; alcohol&lt;br&gt;• A description of drug &amp; alcohol abuse education programs, counseling, treatment, or rehabilitation programs available to students &amp; employees&lt;br&gt;• A description of the health risks associated with the use of illicit drugs &amp; alcohol&lt;br&gt;• A clear statement that the school will impose sanctions on students &amp; employees for violations of the standards of conduct (consistent with local, state &amp; federal law) &amp; a description of these sanctions, up to &amp; including expulsion, termination of employment, &amp; referral for prosecution</td>
<td>autrytech.edu&lt;br&gt;Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/&lt;br&gt;Policy &amp; Procedure Manual</td>
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<td><strong>What: Campus Security Report</strong>&lt;br&gt;<strong>When:</strong> Annually by October 1&lt;br&gt;To: Enrolled Students Prospective Employees&lt;br&gt;When: Annualy by date specified&lt;br&gt;To: U.S. Dept. of Education</td>
<td>• Crime statistics for 3 most recent years concerning the occurrence on campus, in or on non-campus buildings or property &amp; public property reported to campus security authority or local police. Policies concerning the security of &amp; access to campus facilities &amp; procedures to report campus crimes or other emergencies&lt;br&gt;• Disciplinary actions regarding the possession, use &amp; sale of alcoholic beverages &amp; illegal drugs &amp; enforcement of state underage drinking laws &amp; federal &amp; state drug laws&lt;br&gt;• Programs to inform students &amp; employees about campus security policies, procedures &amp; practices &amp; encourage responsibility for the prevention of crime.&lt;br&gt;• Policies regarding sex offenses &amp; where to obtain information concerning registered sex offenders.&lt;br&gt;• Emergency response &amp; evacuation policy, procedures &amp; programs&lt;br&gt;• Campus Sexual Violence Elimination Act and Violence Against Women Reauthorization Act Information, policies, &amp; procedures</td>
<td>autrytech.edu&lt;br&gt;Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/&lt;br&gt;Policy &amp; Procedure Manual</td>
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<td><strong>What: FERPA</strong>&lt;br&gt;<strong>When:</strong> Annually, Upon Request, Local Newspaper&lt;br&gt;To: Enrolled Students &amp; Eligible Parents of Secondary Students Prospective Students</td>
<td>• Right to &amp; procedures for inspecting &amp; reviewing student’s education records&lt;br&gt;• Right to &amp; procedures for requesting amendment of student’s education records believed to be inaccurate or misleading&lt;br&gt;• Right to file a complaint with the Department of Education for alleged school’s or educational agency’s failure to comply with FERPA requirements&lt;br&gt;• Right of school to disclose personally identifiable information contained in student’s education records without prior consent (34 CFR §99.31)&lt;br&gt;• Students right &amp; procedures for directory information to not be disclosed</td>
<td>autrytech.edu&lt;br&gt;Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/&lt;br&gt;Policy &amp; Procedure Manual</td>
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<td><strong>What: Gainful Employment</strong>&lt;br&gt;<strong>When:</strong> Annually &amp; Upon Request&lt;br&gt;To: Prospective/Enrolled Students</td>
<td>• Information on graduation rates, the median debt of students completing the program, program costs, job placement, types of employment, etc.</td>
<td>autrytech.edu&lt;br&gt;Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/&lt;br&gt;Autry Website autrytech.edu/student-services/gainful-employment-disclosures/</td>
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Paper copies of Disclosure Information available from Student Services.
This notice is distributed annually to all current and prospective students. It is also located on the Autry website, in the Student Handbook and Consumer Information Guide.