Respiratory Therapists (RT) are highly trained medical staff who work with patients who need assistance with respiratory or cardiopulmonary problems. An RT is proficient in the therapeutic use of medical gases, humidification, mechanical ventilation, artificial airways, chest physiotherapy and CPR. As a health care specialist, the RT may also be instrumental in the diagnosis, treatment and preventive care of patients with asthma, pulmonary emphysema, pulmonary edema and respiratory distress. Upon program completion, a student may test for Certified Respiratory Therapist credentials, Oklahoma License and is eligible for the advanced level examination to become a Registered Respiratory Therapist.

Contact Student Services for current tuition rates and enrollment information.

580.242.2750

Respiratory Care Program Guidelines (Policies and Procedures)

autrytech.edu

“Autry has the most appealing set of opportunities for advancement in the medical field.”
- Ethan S.
WHO CAN ENROLL
Adults

ADULT IN-DISTRICT COSTS
Year One: $1644 (Additional cost of books and supplies approx: $1342)
Year Two: $1644 (Additional cost of books and supplies approx: $820)

COURSE LENGTH
24-month daytime program > M, W & F > 1-4pm
First year clinical hours: first semester, Th, 8-hour shift; second semester, Th, 12-hour shift.
Second year clinical hours: Tu, 12-hour shift
First and second year summer clinical hours: vary, some evening assignments required

HIGHLIGHTS
- Study theory in class and experience clinicals at area medical facilities, including St. Mary’s Regional Medical Center, Integris Bass Baptist Health Center, Tulsa St. John’s Hospital and Tulsa Hillcrest Hospital, OU Medical Center, and Stillwater Medical Center.
- Learn about sleep medicine.
- Train for air and ambulance transport, critical care and ventilators.
- Gain experience with specialties such as neonatal and pediatric care.
- Receive training for pulmonary function testing and pulmonary rehabilitation.

AREAS OF INTEREST & HELPFUL SKILLS
- Desire for excitement at work
- Fascination with technology
- Passion for helping others
- Interest and ability in science
- Operate well under pressure and stressful situations
- Desire for professional advancement

EMPLOYMENT OPPORTUNITIES
- Hospitals
- Home health care
- Medical and equipment sales
- Physicians’ offices
- Specialized clinics

APPLICATION POLICY
Applicants must have a high school diploma or equivalent. Prior college courses in math and/or science are strongly recommended.

ADMISSION PROCEDURES
Applicants should contact Student Services at Autry Technology Center to request an information/application packet. Applicants who have a completed application on file and satisfactory test scores will be considered for the program. Meeting the requirements does not guarantee admission to the program. Qualified applicants will be contacted for an interview, and class selection will be determined by the admissions committee. Qualified in-district applicants will be considered first.

Final acceptance to the program requires a physical examination (including the required immunizations) and payment of $39.00 for the OSBI background check (includes sex offender and violent offender status) and liability insurance. This is non-refundable. Accepted students must complete a mandatory 10-panel urine drug screen test at Integris Bass Occupational Medicine, 401 S. 3rd, Enid. The cost for this screening is $50.00.

The Autry Technology Center Student Handbook and Information Guide and program policies are available online at autrytech.edu. Respiratory program applications are available upon request from Student Services.

ENROLLMENT INFORMATION
Financial Aid: There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

Autry Scholarship: This scholarship is available to high school graduates who: (1) live in the Autry district (2) lived in the Autry district their senior year in high school, and (3) meet enrollment guidelines. This scholarship covers 100% tuition for up to three years immediately following high school graduation. The cost of books and supplies is the responsibility of the student. Scholarship eligibility will be reviewed each semester.

Tuition: In-district adult students pay in-district rates. In-district adults are defined as post-secondary individuals who have established legal/permanent residence in Garfield County. All others pay out-of-district rates.

Expenses: Expenses not included in tuition amount may include, but are not limited to, criminal background check (includes sex offender and violent offender status), drug screening, physical textbooks, liability insurance, uniforms, shoes, and supplies.

Health Care: Students are responsible for their own health care. Medical insurance is recommended.

This program is accredited by the Commission on Accreditation for Respiratory Care (CoARC), 1248 Harwood Road, Bedford, TX 76021-4244, PH: (817) 283-2835, FAX: (817) 510-1063, and the Oklahoma Board of Career and Technology Education, 1500 West 7th Ave., Stillwater, OK 74074, 405-743-5444; www.okcareertech.org
0.1 PROGRAM OVERVIEW
Respiratory Therapists (R.T.) are highly trained medical staff who work with patients who need assistance with respiratory or cardiopulmonary problems. An R.T. is proficient in the therapeutic use of medical gases, humidification, mechanical ventilation, artificial airways, chest physiotherapy and CPR. As a health care specialist, the R.T. may also be instrumental in the diagnosis, treatment and preventive care of patients with asthma, pulmonary emphysema, pulmonary edema and respiratory distress. Upon program completion, graduates are eligible to apply for the test for Certified Respiratory Therapist credentials, Oklahoma License, and are eligible to apply for the advanced level examination to become a Registered Respiratory Therapist.

0.2 WHO CAN APPLY
Adults only

0.3 PROGRAM TIMES
M, W, F; 1:00 – 4:00pm
First year clinical hours: first semester, Th, 8-hour shift; second semester, Th, 12-hour shift
Second year clinical hours: Tu, 12-hour shift
First and second year summer clinical hours: vary, some evening assignments required

0.4 PROGRAM LOCATION
Autry Technology Center Main Campus, 1201 W. Willow

0.5 TOTAL PROGRAM HOURS
Respiratory Care I – 752 hrs
Respiratory Care II – 892 hrs

0.6 SPECIFIC ENTRANCE REQUIREMENTS
High school diploma or equivalent
ACT or qualifying college transcript
Completed application
Orientation
Observation
Interview

0.7 TUITION/EXPENSES
In-district adult students pay $1644 – first year tuition and $1644 – second year tuition
Expenses not included in tuition may include, but are not limited to, criminal background check (includes sex offender and violent offender status), drug screening, AHA BLS Healthcare Provider certification, uniforms, shoes, and supplies.

Financial Aid: There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

0.8 ADULT STUDENT INFORMATION
Twenty-four month program

0.9 LICENSURE / CERTIFICATIONS
Upon completion of the program, graduates are eligible to apply to sit for the National Board for Respiratory Care certification and registry examinations
Certified Respiratory Therapist (CRT)
Registered Respiratory Therapist (RRT)
Advanced Cardiac Life Support (ACLS)
American Heart Association - BLS Healthcare Provider CPR

0.10 EMPLOYMENT OPPORTUNITIES
The Job Developer with Autry Technology Center works diligently to match students with jobs available in industry.
0.11 SALARY RANGE
Listed below is the salary range in Oklahoma for Respiratory Care obtained from O*Net OnLine.

<table>
<thead>
<tr>
<th></th>
<th>Lowest 10%</th>
<th>Median</th>
<th>Highest 10%</th>
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<tbody>
<tr>
<td>Hourly</td>
<td>$19.55</td>
<td>$24.65</td>
<td>$31.21</td>
</tr>
<tr>
<td>Annually</td>
<td>$40,660</td>
<td>$51,270</td>
<td>$64,910</td>
</tr>
</tbody>
</table>

0.12 OCCUPATIONAL CHARACTERISTICS
(Information obtained from the US Dept. of Labor Statistics Occupational Outlook Handbook)
Respiratory therapists and respiratory therapy technicians—also known as respiratory care practitioners—evaluate, treat, and care for patients with breathing or other cardiopulmonary disorders. Practicing under the direction of a physician, respiratory therapists assume primary responsibility for all respiratory care therapeutic treatments and diagnostic procedures, including the supervision of respiratory therapy technicians. Respiratory therapy technicians follow specific, well-defined respiratory care procedures under the direction of respiratory therapists and physicians. In clinical practice, many of the daily duties of therapists and technicians overlap. However, therapists generally have greater responsibility than technicians. For example, respiratory therapists consult with physicians and other health care staff to help develop and modify patient care plans. Respiratory therapists also are more likely to provide complex therapy requiring considerable independent judgment, such as caring for patients on life support in intensive-care units of hospitals. In this Handbook statement, the term respiratory therapist includes both respiratory therapists and respiratory therapy technicians.

Respiratory therapists evaluate and treat all types of patients, ranging from premature infants whose lungs are not fully developed to elderly people whose lungs are diseased. Respiratory therapists provide temporary relief to patients with chronic asthma or emphysema, and they give emergency care to patients who are victims of a heart attack, stroke, drowning, or shock.

To evaluate patients, respiratory therapists interview them, perform limited physical examinations, and conduct diagnostic tests. For example, respiratory therapists test a patient’s breathing capacity and determine the concentration of oxygen and other gases in a patient’s blood. They also measure a patient’s pH, which indicates the acidity or alkalinity of the blood. To evaluate a patient’s lung capacity, respiratory therapists have the patient breathe into an instrument that measures the volume and flow of oxygen during inhalation and exhalation. By comparing the reading with the norm for the patient’s age, height, weight, and sex, respiratory therapists can provide information that helps determine whether the patient has any lung deficiencies. To analyze oxygen, carbon dioxide, and blood pH levels, therapists draw an arterial blood sample, place it in a blood gas analyzer, and relay the results to a physician, who then makes treatment decisions.

0.13 ACCREDITATIONS
Commission on Accreditation for Respiratory Care (CoARC), 1248 Harwood Road, Bedford, TX 76021-4244, PH: (817) 283-2835, FAX: (817) 510-1063
Oklahoma Board of Career and Technology Education, 1500 West 7th Ave., Stillwater, OK 74074, 405-743-5444, www.okcareertech

0.14 INSTRUCTOR(S)
Deryl Gulliford, R.R.T., M.H.A., J.D.H. - Deryl Gulliford received his bachelor of science degree in allied medicine from Ohio State University in 1980, master of healthcare administration degree from the University of Cincinnati in 1985, and juris doctorate in medical law from the University of Honolulu in 2008. He also completed a Fellowship in Public Health Administration in the British National Health Service - London and holds the rank of Fellow and Diplomate in the American Academy of Medical Administrators. Deryl was elected by his peers as 2005 William Newcomer Healthcare Executive of the Year for the United States. He is presently State Director for the Academy in Oklahoma. Dr. Gulliford is currently pursuing credentials as Doctor of Public Health in the Rural Healthcare Concentration at St. John University. He has been in his current position as Program Director since 2006 at Autry Technology Center.

Jim Grantz, B.S., R.R.T. - Jim started his career in respiratory care in 1991 as an on-the-job trained technician. In 1995 he became a licensed respiratory care practitioner. He graduated from Northern Oklahoma College / Pioneer Technology Center with an associate’s in applied science respiratory care in 2006 and a bachelor of science in ethics and management from Mid-America Christian University in 2009. He has been in his current position as Director of Clinical Education / Instructor since the summer of 2007 at Autry Technology Center.

0.15 PROGRAM CONTENT
A breakdown of the program and contents is on the following pages.
COURSES TAUGHT AT AUTRY TECHNOLOGY CENTER:

RESP 1115 Introduction to RT Procedures:
This course will explore the usages and purposes of supportive treatments for the patient with pulmonary problems using the American Association of Respiratory Care (AARC) guidelines and protocols. The fundamentals of respiratory care covered in this course will include but not be limited to: Patient assessment, Safety, History of Respiratory Care, Leadership, Professionalism, Legal and Ethical aspects of Respiratory Care.

RESP 1253 Cardiopulmonary Anatomy and Physiology
This course is designed to provide the student with an understanding of the human cardiovascular and respiratory systems, their normal function, abnormalities, and corrective techniques within the scope of Respiratory Therapy. Proper functioning of these systems is crucial for maintenance of normal oxygen and carbon dioxide gas exchange, and is therefore essential for human life. Some of the anatomical structures which will be covered in this course include the nose, mouth, pharynx, larynx, trachea, lungs, heart, vascular system, chest walls and diaphragm. Mechanisms of control for respiration and circulation, and cardiovascular hemodynamics will also be covered.

RESP 1121 Clinical Applications I:
Respiratory Therapy procedures are practiced in specialty areas of the hospital with supplemental information received through physician interaction and discussions. This clinical experience is coordinated to cover physical assessment of the chest and chart review, medical gas administration and delivery systems, humidity and aerosol therapy, incentive spirometry and coughing techniques, chest physiotherapy, and CPR.

RESP 1133 Clinical Pharmacology:
This course covers key terms, principles and practices associated with the study of pharmacology. It presents the indications, mode of action, contraindications, side effects and administration devices for various respiratory drugs. Students will also learn methods for optimizing delivery of aerosol medications to achieve expected outcomes. They will review the indications, mode of action, contraindications, routes of administration, and side effects of various drugs in the following drug classifications: antiarrhythmic, diuretic, hypertensive and hypotensive, cardiac, anti-thrombolytic, neuromuscular, anesthetic, sedative, analgesic, and drugs used in advanced cardiac life support.

RESP 1215 RT Procedures II:
This course teaches a diversity of respiratory procedures, including interpretation of blood gas results, radiographs, and patient assessment skills. Students also learn to maintain a patent airway, suction, and manually resuscitate a patient, and to set-up and operate hyperinflation therapy with positive pressure. They will learn proper placement of EKG leads, and to interpret various arrhythmias and artifact on EKG strips, and will describe the purposes of and identify specific uses for pulmonary function testing. Finally, they are introduced to the RCP’s role in pulmonary rehabilitation programs.

RESP 1223 Clinical Applications II:
Respiratory Care Clinical Practice II will expose the student to clinical application of equipment, procedures, and information preceded by the corresponding Procedures II course. In addition, the skills in Procedures I are strengthened. The course provides the student with skills for application of respiratory procedures and monitoring in the intensive care unit (pediatric and adult patients), blood gas laboratory, cardiac catheterization lab, surgery, and pulmonary function testing lab.

RESP 1244 Pulmonary Pathology:
This course presents differences between acute and chronic diseases of the chest, characteristics of obstructive and restrictive diseases, utilization of laboratory and assessment criteria, etiology and the anatomic lung alterations of different pulmonary diseases, and respiratory therapies used to treat and/or manage each of the pulmonary diseases.

RESP 1232 Clinical Applications III:
This course is a continuation of Clinical Applications II, emphasizing airway management, intubation rotation in surgery, and also pulmonary rounds in and pulmonary clinic with our Medical Director.
RESP 2123 Advanced Clinical Applications:
This course continues the student’s clinical experiences through practical application of theories previously presented, with emphasis on the care and management of the critically ill and mechanically ventilated respiratory patient. Rotations will include the intensive care unit and ER.

RESP 2445 Mechanical Ventilation:
This course will teach the basics and parameters of continuous mechanical ventilation, including special procedures. Students will also learn acid-base physiology as it applies to ventilator changes. Laboratory applications will include proficiency in ventilator classification and functions and well as ventilator set-up and ventilator setting changes in accordance with the American Association of Respiratory Care guidelines and protocols.

RESP 2423 Pulmonary Diagnosis and Rehabilitation:
This course will cover Advanced Physical Diagnosis, including patient history taking and physical examination, utilizing the University of Washington online materials for this art. This course will also include an introduction to alternative settings in the emerging specialty areas for the advanced Respiratory Care Practitioner.

RESP 2513 Introduction to Critical Care:
This course will teach the basics and parameters of Advanced Cardiac Life Support, applied anatomy and physiology, acute and critical care medicine in accordance with the American Association of Respiratory Care guidelines and protocols.

RESP 2555 Advanced Critical Care:
This course will build on the basics and parameters of mechanical ventilation, Advanced Cardiac Life Support, applied anatomy and physiology, acute and critical care in accordance with the American Association of Respiratory Care guidelines and protocols.

RESP 2613 Pediatric/Neonatal RT:
This course will provide the student with the opportunity to learn advanced skills and knowledge about neonatal and pediatric routine and critical respiratory care. The course will approach the subject as a separate portion of modern respiratory care, rather than a modification of adult care. The course will also separate pediatric and neonatal respiratory care modalities. It contains information beginning with developmental and introductory concepts, then progresses through anatomical and physiological differences, equipment and therapeutic modalities, home care and developmental outcomes using the AARC guidelines and protocols.

RESP 2223 Advanced Clinical Applications II:
This course is a continuation of the practical application of theories previously presented with emphasis on the care and management of the critically ill and mechanically ventilated respiratory patient, with an introduction to pediatrics. Rotations will include the intensive care unit and ER, and pediatric ICU.

RESP 2623 NBRC Board Examination Review:
This course is a review of the previous 23 month curriculum. The student will review for the National Board of Respiratory Care (NBRC) Therapist Multiple Choice examination and also for the Clinical Simulation examination. Students will also learn specific testing techniques needed to complete the examination. This course includes an intensive three day on-site Kettering Review Seminar.

RESP 2233 Advanced Clinical Applications III:
This course continues the student’s clinical learning, through experiences in the Neonatal ICU, focusing on Neonatal and Pediatric respiratory management and intensive care.

Courses Taught at Northern Oklahoma College:

BISI 1114 General Biology:
An introduction to the fundamental concepts and principles of molecular and cellular biology with emphasis on morphological and physiological processes of the plant and animal kingdom. Includes appropriate laboratory work and demonstrations to implement the fundamental principles of concepts learned in theory.
BISI 2214 Human Anatomy and Physiology:
An introduction to the anatomical and physiological principles and concepts as related to the human body. A course designed for 2-year nursing students and students enrolled in cooperative Career Tech programs. Includes appropriate laboratory work and demonstrations to implement the fundamental principles and concepts learned in theory which includes dissection of nonhuman mammals. Prerequisites: BISI 1114 General Biology, BISI 1124 General Biology for Majors, or BISI 1414 General Zoology.

CHEM 1314 General Chemistry:
Basic concepts of chemistry, including physical and chemical properties, formulas, equations, nomenclature, atomic structure, gases, thermochemistry, periodicity and bonding. Suitable for students in engineering, pre-medicine, physical sciences, and biological sciences. Laboratories are designed to reinforce theory principles. Prerequisite: Completion of or concurrent enrollment in MATH 1513 College Algebra.

ENGL 1113 English Composition I:
This course includes the fundamentals of expository writing with emphasis on structure, development, sentence style and grammatical correctness.

ENGL 1213 English Composition II:
This course includes a review of the fundamentals of expository writing with emphasis on argumentation, research techniques and style, used in literary and personal writing. Prerequisite: ENGL 1113 English Composition I or equivalent.

HIST 1113 History of Ancient World Civilization:
The course focuses on the history of the ancient civilizations of the world. Included is an overview of the historical development of politics, religion and society in civilizations that existed prior to 1500. The course provides a frame of reference with which to comprehend the principal events and eras in World history.

HIST 1223 History of Modern World Civilization:
The course focuses on the history of the modern civilizations of the world. Included is an overview of the historical development of politics, religion and society in the civilizations that have existed since 1500. The course provides a frame of reference with which to comprehend the principal events and eras in World history.

MATH 1513 College Algebra:
This course includes advanced topics in solving and graphing equations and inequalities, quadratics, polynomial and rational functions, theory of equations, systems of equations, matrices and determinants, logarithmic and exponential functions, arithmetic and geometric sequences and summations. Applications of these topics will include, but are not limited to, exponential growth and decay, compound and continuous interest, variation, work and rate problems.

POLI 1113 American National Government:
American National Government is an introduction to the federal system of government found in the United States. The course of study includes the roles of Congress, the Presidency, Judiciary, Bureaucracy, interest groups and political parties.
CAREER PATHWAY
Therapeutic Services

PROGRAM
Respiratory Care
potential courses

Core Healthcare Provider CPR
Respiratory Therapy Core
Respiratory Pharmacology
Respiratory Therapy Procedures I & Lab
Respiratory Care Sciences
Clinical Experience I
Respiratory Therapy Procedures II & Lab
Cardiopulmonary Anatomy, Physiology and Pathology
Clinical Experience II
Critical Care Respiratory Therapy

Total Class Hours - 1644

For further information regarding Gainful Employment in the program, please access the following link:
http://autrytech.edu/student-services/gainful-employment-disclosures/

For further information on Respiratory Care Programs and Program Outcomes, visit the website of the Commission on Accreditation for Respiratory Care:
http://www.coarc.com/47.html

Autry Technology Center does not discriminate on the basis of race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information. Autry Technology Center no discrimina por raza, color, sexo, origen nacional, religion, discapacidad, condicion de veterano, orientacion sexual, edad, o informacion genetica.
<table>
<thead>
<tr>
<th>What to Disclose, When &amp; To Whom</th>
<th>Brief Description of Information to be Disclosed</th>
<th>Where to Find Full Disclosure Information</th>
</tr>
</thead>
</table>
| **Institutional Information**    | • Cost of attending school i.e.: Tuition, Fees, Textbooks, Supplies, Living Allowance, etc.  
• Institutional Refund Policy/Requirements for officially withdrawing from school  
• Information regarding the school's programs & academic support  
• Entities, (with their contact information), that accredit, approve, or license the school & its programs & procedures for reviewing accreditation, approval, or licensing documentation  
• Description of any special services & facilities for students with disabilities  
• Titles & availability of employees responsible for dissemination of institutional & financial assistance information & how to contact them  
• Penalties & institutional policies on copyright Infringement, including unauthorized peer-to-peer file sharing  
• Net Price Calculator  
• Constitution Day/Voter Registration/Vaccination Polices  
• Grievance Procedures | autrytech.edu  
Course Catalog autrytech.edu/programs-classes/course-catalog/  
Program Description Handouts autrytech.edu/programs-classes/fulltime-programs  
Policy & Procedure Manual |
| **Financial Assistance Information** | • Description of all available federal, state, local, private & institutional financial assistance, & a description of: (1) application form & procedures; (2) student eligibility requirements; (3) selection criteria; & (4) criteria for determining the amount of a student's award  
• Rights & responsibilities of students receiving Title IV & other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method & frequency of financial aid disbursements; (5) books & supplies policy  
• Procedures for the Return of Title IV Aid and Repayments by withdrawn students | autrytech.edu  
Policy & Procedure Manual |
| **Completion, Transfer, Retention, & Employment Rates** | • The institution’s completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion  
• Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution  
• Information on student body diversity in the categories of gender & ethnicity of enrolled students who receive Federal Pell Grants  
• Retention rates of certificate seeking first-time full-time students | autrytech.edu  
U.S. Dept of Ed’s College Opportunities On-Line website: nces.ed.gov/collegenavigator  
Policy & Procedure Manual |
| **Drug & Alcohol Abuse Prevention** | • Information on preventing drug & alcohol abuse  
• Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs & alcohol by students & employees on the school's property, or as part of the school’s activities  
• A description of the sanctions under local, state & federal law for unlawful possession, use or distribution of illicit drugs & alcohol  
• A description of drug & alcohol abuse education programs, counseling, treatment, or rehabilitation programs available to students & employees  
• A description of the health risks associated with the use of illicit drugs & alcohol  
• A clear statement that the school will impose sanctions on students & employees for violations of the standards of conduct (consistent with local, state & federal law) & a description of these sanctions, up to & including expulsion, termination of employment, & referral for prosecution | autrytech.edu  
Policy & Procedure Manual |
| **Campus Security Report** | • Crime statistics for 3 most recent years concerning the occurrence on campus, in or on non-campus buildings or property & public property reported to campus security authority or local police. Policies concerning the security of & access to campus facilities & procedures to report campus crimes or other emergencies  
• Disciplinary actions regarding the possession, use & sale of alcoholic beverages & illegal drugs & enforcement of state underage drinking laws & federal & state drug laws  
• Programs to inform students & employees about campus security policies, procedures & practices & encourage responsibility for the prevention of crime.  
• Policies regarding sex offenses & where to obtain information concerning registered sex offenders.  
• Emergency response & evacuation policy, procedures & programs  
• Campus Sexual Violence Elimination Act and Violence Against Women Reauthorization Act information, policies, and procedures | autrytech.edu  
Policy & Procedure Manual  
Student Services  
Posting in Classrooms  
Emergency Handout for Staff Members |
| **FERPA** | • Right to & procedures for inspecting & reviewing student’s education records  
• Right to & procedures for requesting amendment of student’s education records believed to be inaccurate or misleading  
• Right to file a complaint with the Department of Education for alleged school’s or educational agency’s failure to comply with FERPA requirements  
• Right of school to disclose personally identifiable information contained in student’s education records without prior consent (34 CFR §99.31)  
• Students right & procedures for directory information to not be disclosed | autrytech.edu  
Policy & Procedure Manual |
| **Gainful Employment** | • Information on graduation rates, the median debt of students completing the program, program costs, job placement, types of employment, etc. | autrytech.edu  
Aryt Website autrytech.edu/student-services/gainful-employment-disclosures/ |

Paper copies of Disclosure Information available from Student Services.
This notice is distributed annually to all current and prospective students. It is also located on the Autry website, in the Student Handbook and Consumer Information Guide.