This program prepares students for employment in the cosmetology field by teaching the curriculum, skills and work behaviors as set by the Oklahoma State Board of Cosmetology. Students practice haircutting and styling, coloring and permanent waving as well as manicuring, pedicuring and performing facials. These skills are practiced in a model salon/lab setting. To become a licensed cosmetologist, students must pass the Oklahoma State Board written and practical exams with a score of at least 75 percent on each exam.

Contact Student Services for current tuition rates and enrollment information.
580.242.2750
ENDLESS POSSIBILITIES

1201 West Willow | Enid, Oklahoma, 73703 | 580.242.2750 | autrytech.edu

COURSE LENGTH
August-May
High School Students: Monday-Friday
Half-Day: 8:15-10:45am or 12:30-3:15pm
Full Day: 8:15-11:15am and 12:30-3:30pm

Adult Students: Monday-Friday
Half-Day: 8:15-11:15am or 12:30-3:30pm
Full Day: 8:15-11:15am and 12:30-3:30pm

ADULT IN-DISTRICT COSTS
$1050 (Half-day tuition) $2100 (Full-day tuition)

WHO CAN ENROLL
Adults and High School Juniors & Seniors

HIGHLIGHTS
- Nail care/artificial nails
- Scalp treatments, shampooing, conditioning rinses
- Brow/arching, waxing/hair removal
- Facial massage, treatments and makeup
- Customer service/ hair care maintenance
- Restructuring/coloring techniques
- Hair design for facial shapes and lifestyles

AREAS OF INTEREST & HELPFUL SKILLS
- Communication skills/ people person
- Creativity/ friendly personality
- Nurturing skills/caring nature
- Good hand/eye coordination & finger dexterity
- Consideration of customer needs
- Willingness to stay current in training
- Math and science skills/good study habits

EMPLOYMENT OPPORTUNITIES
- Hairstylist
- Esthetician
- Nail technician
- Beauty supply owner or representative
- Salon owner
- Cosmetic salesperson
- Wig technician
- Hair colorist

APPLICATION POLICY
High school juniors and seniors make application for Autry enrollment during their high school spring and/or fall enrollment (in-district only).

Adults make application for enrollment following the completion of high school spring enrollment (in-district only). Out-of-district adults may make application for enrollment after the completion of in-district enrollment.

ADMISSION PROCEDURES
Graduating seniors and high school students submit standardized test results, attendance records, and transcripts with their application forms. Before being admitted, a career counselor will interpret the results of standardized tests and review transcripts, attendance, and behavior to determine interest and suitability for enrollment. If current standardized testing is not available, a KeyTrain® assessment may be required. A personal interview will be conducted with each applicant.

Adults applying for admission must take the KeyTrain® assessment if current standardized testing is not available. An Autry career counselor will interpret the results of the assessment to determine interest and suitability for enrollment. A personal interview will be conducted with each applicant.

ENROLLMENT INFORMATION
Financial Aid: There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

Autry Scholarship: This scholarship is available to high school graduates who: (1) live in the Autry district (2) lived in the Autry district their senior year in high school, and (3) meet enrollment guidelines. This scholarship covers 100% tuition for up to three years immediately following high school graduation. The cost of books and supplies is the responsibility of the student. Scholarship eligibility will be reviewed each semester.

Tuition: In-district high school students pay no tuition for full-time career programs. In-district adult students pay in-district rates. In-district adults are defined as post-secondary individuals who have established legal/permanent residence in Garfield County. All others pay out-of-district rates.

Expenses: Expenses may include, but are not limited to, textbooks and supplies.

High school students must complete 1,800 hours of technology training in the theory and practice of cosmetology. An additional 500 hours of required training is waived for high school students if their high school courses are successfully completed. To do this, students must enter this program at the beginning of their junior or senior year. Adults must attend 1500 hours.
0.1 LICENSURE / CERTIFICATIONS
- Cosmetologist
- Esthetician/Facialist (Specialty)
- Manicurist (Specialty)
- Cosmetology Master Instructor

0.2 EMPLOYMENT OPPORTUNITIES
The Job Developer with Autry Technology Center works diligently to match students with jobs available in industry. Any questions regarding current employment opportunities should be directed to the Job Developer.

0.3 SALARY RANGE
Listed below is the salary range in Oklahoma for Cosmetology obtained from O*Net OnLine.

<table>
<thead>
<tr>
<th></th>
<th>2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Lowest 10%</td>
</tr>
<tr>
<td>Hourly</td>
<td>$7.89</td>
</tr>
<tr>
<td>Annually</td>
<td>$16,420</td>
</tr>
</tbody>
</table>

0.4 OCCUPATIONAL CHARACTERISTICS
(Information obtained from the US Dept. of Labor Statistics Occupational Outlook Handbook)
Barbers and cosmetologists focus on providing hair care services to enhance the appearance of consumers. Other personal appearance workers, such as manicurists and pedicurists, shampooers, theatrical and performance makeup artists, and skin care specialists provide specialized beauty services that help clients look and feel their best.

Hairdressers, hairstylists, and cosmetologists offer a wide range of beauty services, such as shampooing, cutting, coloring, and styling of hair. They may advise clients on how to care for their hair at home. In addition, cosmetologists may be trained to give manicures, pedicures, and scalp and facial treatments; provide makeup analysis; and clean and style wigs and hairpieces.

A number of workers offer specialized services. Manicurists and pedicurists, called nail technicians in some states, work exclusively on nails and provide manicures, pedicures, polishing, and nail extensions to clients. Another group of specialists is skin care specialists, or estheticians, who cleanse and beautify the skin by giving facials, full-body treatments, and head and neck massages as well as apply makeup. They also may remove hair through waxing or, if properly trained, laser treatments. Theatrical and performance makeup artists, apply makeup to enhance performing artists’ appearance for movie, television, or stage performances. Finally, in larger salons, shampooers specialize in shampooing and conditioning hair.

0.5 ACCREDITATIONS
- Oklahoma State Board of Cosmetology and Barbering
  2401 N. W. 23rd, Suite 84
  Shepherd Mall
  Oklahoma City, OK 73107
  Ph: 405-521-2441 Fax: 405-521-2440
  www.ok.gov/cosmo/
- Oklahoma Board of Career and Technology Education
- Oklahoma State Department of Education

0.6 INSTRUCTOR(S)
- Rachel Snider
- Shelia Bell

0.7 PROGRAM CONTENT
A breakdown of the program and courses is listed on the following page.
CAREER PATHWAY

Personal Care Services

PROGRAM

Cosmetology  
potential courses

Introduction to Cosmetology
Shampoo/Conditioning/Rinses
Hairstyling
Haircutting
Basic Manicure/Pedicure
Hair Texture Chemical Restructuring
Hair Coloring
Basic Facials
Lash and Brow Tinting & Arching
Scalp Treatments
Customer Service/Shop Management

Total Class Hours - 1500

Nail Technology  
potential courses

Introduction to Nail Technology
Nail Structure: Composition, Disorders & Diseases
Manicures
Artificial Nails
Nail Art
Pedicures
Salon Development
Cosmetology Laws, Rules & Regulations

Total Class Hours - 600

Master Instructor  
potential courses

Orientation and Review of Cosmetology Curriculum
Introduction to Teaching
Course Outline and Development
Law, Beauty School Management, and Record Keeping
Teaching and Assisting in the Classroom and Clinic
Practice Teaching in the Classroom and Clinic

Total Class Hours - 1000

For further information regarding Gainful Employment in each program, please access the following link:

http://autrytech.edu/student-services/gainful-employment-disclosures/

Autry Technology Center does not discriminate on the basis of race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information.
Autry Technology Center no discrimina por raza, color, sexo, origen nacional, religión, discapacidad, condición de veterano, orientación sexual, edad, o información genética.
# AUTRY TECHNOLOGY CENTER

## ANNUAL NOTICE OF REQUIRED DISCLOSURES OF STUDENT CONSUMER INFORMATION

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<tr>
<th>What to Disclose, When &amp; to Whom</th>
<th>Brief Description of Information to be Disclosed</th>
<th>Where to Find Full Disclosure Information</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>What:</strong> Institutional Information</td>
<td>• Cost of attending school i.e.: Tuition, Fees, Textbooks, Supplies, Living Allowance, etc.</td>
<td>• autrytech.edu</td>
</tr>
<tr>
<td><strong>When:</strong> Annually &amp; Upon Request</td>
<td>• Institutional Refund Policy/Requirements for officially withdrawing from school</td>
<td>• Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/</td>
</tr>
<tr>
<td><strong>To:</strong> Enrolled Students</td>
<td>• Information regarding the school’s programs &amp; academic support</td>
<td>• Course Catalog autrytech.edu/doc/programs-classes/course-catalog/</td>
</tr>
<tr>
<td></td>
<td>• Entities, (with their contact information), that accredit, approve, or license the school &amp; its programs &amp; procedures for reviewing accreditation, approval, or licensing documentation</td>
<td>• Program Description Handouts autrytech.edu/doc/programs-classes/fulltime-programs</td>
</tr>
<tr>
<td></td>
<td>• Description of any special services &amp; facilities for students with disabilities</td>
<td>• Policy &amp; Procedure Manual</td>
</tr>
<tr>
<td></td>
<td>• Titles &amp; availability of employees responsible for dissemination of institutional &amp; financial assistance information &amp; how to contact them</td>
<td></td>
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<td></td>
<td>• Penalties &amp; institutional policies on copyright Infringement, including unauthorized peer-to-peer file sharing</td>
<td></td>
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<td></td>
<td>• Net Price Calculator</td>
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<td></td>
<td>• Constitution Day/Voter Registration/Vaccination Polices</td>
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<td></td>
<td>• Grievance Procedures</td>
<td></td>
</tr>
<tr>
<td><strong>What:</strong> Financial Assistance Information</td>
<td>• Description of all available federal, state, local, private &amp; institutional financial assistance, &amp; a description of: (1) application form &amp; procedures; (2) student eligibility requirements; (3) selection criteria; &amp; (4) criteria for determining the amount of a student’s award</td>
<td>• autrytech.edu</td>
</tr>
<tr>
<td><strong>When:</strong> Annually &amp; Upon Request</td>
<td>• Rights &amp; responsibilities of students receiving Title IV &amp; other financial aid, including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) method &amp; frequency of financial aid disbursements; (5) books &amp; supplies policy</td>
<td>• Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/</td>
</tr>
<tr>
<td><strong>To:</strong> Enrolled Students</td>
<td>• Procedures for the Return of Title IV Aid and Repayments by withdrawn students</td>
<td>• Policy &amp; Procedure Manual</td>
</tr>
<tr>
<td><strong>What:</strong> Completion, Transfer, Retention, &amp; Employment Rates</td>
<td>• The institution’s completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion</td>
<td>• autrytech.edu</td>
</tr>
<tr>
<td><strong>When:</strong> Ongoing</td>
<td>• Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution</td>
<td>• U.S. Dept of Ed’s College Opportunities On-Line website: cosn.ed.gov/collegenavigator</td>
</tr>
<tr>
<td><strong>To:</strong> Enrolled Students</td>
<td>• Information on student body diversity in the categories of gender &amp; ethnicity of enrolled students who receive Federal Pell Grants</td>
<td>• Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/</td>
</tr>
<tr>
<td><strong>What:</strong> Drug &amp; Alcohol Abuse Prevention</td>
<td>• Information on preventing drug &amp; alcohol abuse</td>
<td>• autrytech.edu</td>
</tr>
<tr>
<td><strong>When:</strong> Annually &amp; Upon Enrollment or Hire</td>
<td>• Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs &amp; alcohol by students &amp; employees on the school's property, or as part of the school's activities</td>
<td>• Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/</td>
</tr>
<tr>
<td><strong>To:</strong> Enrolled Students</td>
<td>• A description of the sanctions under local, state &amp; federal law for unlawful possession, use or distribution of illicit drugs &amp; alcohol</td>
<td>• Policy &amp; Procedure Manual</td>
</tr>
<tr>
<td><strong>What:</strong> Campus Security Report</td>
<td>• A description of drug &amp; alcohol abuse education programs, counseling, treatment, or rehabilitation programs available to students &amp; employees</td>
<td></td>
</tr>
<tr>
<td><strong>When:</strong> Annually by October 1</td>
<td>• A description of the health risks associated with the use of illicit drugs &amp; alcohol</td>
<td></td>
</tr>
<tr>
<td><strong>To:</strong> Enrolled Students</td>
<td>• A clear statement that the school will impose sanctions on students &amp; employees for violations of the standards of conduct (consistent with local, state &amp; federal law) &amp; a description of these sanctions, up to &amp; including expulsion, termination of employment, &amp; referral for prosecution</td>
<td>• autrytech.edu</td>
</tr>
<tr>
<td><strong>What:</strong> FERPA</td>
<td>• Crime statistics for 3 most recent years concerning the occurrence on campus, in or on non-campus buildings or property &amp; public property reported to campus security authority or local police. Policies concerning the security of &amp; access to campus facilities &amp; procedures to report campus crimes or other emergencies</td>
<td>• autrytech.edu</td>
</tr>
<tr>
<td><strong>When:</strong> Annually, Upon Request, Local Newspaper</td>
<td>• Disciplinary actions regarding the possession, use &amp; sale of alcoholic beverages &amp; illegal drugs &amp; enforcement of state underage drinking laws &amp; federal &amp; state drug laws</td>
<td>• Student Handbook &amp; Consumer Information Guide autrytech.edu/doc/student-handbook-2/</td>
</tr>
<tr>
<td><strong>To:</strong> Enrolled Students &amp; Eligible Parents of Secondary Students</td>
<td>• Programs to inform students &amp; employees about campus security policies, procedures &amp; practices &amp; encourage responsibility for the prevention of crime.</td>
<td>• Policy &amp; Procedure Manual</td>
</tr>
<tr>
<td><strong>What:</strong> Gainful Employment</td>
<td>• Policies regarding sex offenses &amp; where to obtain information concerning registered sex offenders.</td>
<td>• Student Services</td>
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<tr>
<td><strong>When:</strong> Annually &amp; Upon Request</td>
<td>• Emergency response &amp; evacuation policy, procedures &amp; programs</td>
<td>• Posting in Classrooms</td>
</tr>
<tr>
<td><strong>To:</strong> Prospective/Enrolled Students</td>
<td>• Campus Sexual Violence Elimination Act and Violence Against Women Reauthorization Act information, policies, and procedures</td>
<td>• Emergency Handout for Staff Members</td>
</tr>
</tbody>
</table>

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**Paper copies of Disclosure Information available from Student Services.**

**This notice is distributed annually to all current and prospective students. It is also located on the Autry website, in the Student Handbook and Consumer Information Guide.**