FIND
YOUR
POSSIBILITY

RADIOGRAPHY
To prepare individuals to become Registered Radiologic Technologists.

This two-year, advanced medical program trains students in radiography. Radiography uses radiation to produce images of tissues, organs, bones, and vessels of the body. The radiographer is an essential member of the health care team who works in a variety of settings. Responsibilities include accurately positioning the patient, producing quality diagnostic images, maintaining equipment, and keeping computerized records. This certificate program of specialized training focuses on each of these responsibilities. Associate degree graduates are eligible to apply for the national credential examination to become a registered technologist in radiography, RT(R).

Contact Student Services for current tuition rates and enrollment information. 580.242.2750

Mission, Goals, and Student Learning Outcomes
Program Effectiveness Data
Radiography Program Guidelines (Policies and Procedures)

AUTRY TECHNOLOGY CENTER
autrytech.edu

Jul 16 2015  subject to change without notification  Page 1 of 6
COURSE LENGTH
Twenty-four-month daytime program • August-July • Monday-Friday
Academic hours: 8:15am-3:45pm
Clinical hours: Eight-hour shifts between 7:00am-5:00pm with some evening assignments required

ADULT IN-DISTRICT COSTS
Year One: $2720 (Additional cost of books and supplies approx: $1,719)
Year Two: $2720 (Additional cost of books and supplies approx: $432)

WHO CAN ENROLL
Adults

HIGHLIGHTS
• Study theory in class and experience clinicals at area medical facilities, including St. Mary's Regional Medical Center, Integris Bass Baptist Health Center, and Northwest Oklahoma Orthopedic Clinic, Inc.
• Variety of radiographic procedures
• Opportunities for career development after graduation
• Hands-on experience
• Small class size

AREAS OF INTEREST & HELPFUL SKILLS
• Caring attitude towards patients
• Math, science and computer skills
• Self motivated and assertive
• Ability to work in stressful situations
• Good communication and organizational skills
• Team player

EMPLOYMENT OPPORTUNITIES
• Hospitals
• Doctors' offices
• Free-standing imaging centers
• Mobile imaging services
• Specialized clinics
• Research
• Industry and commercial sales
• Education

ADMISSION PROCEDURES
Applicants should contact Student Services at Autry Technology Center to request an information/application packet. Applicants who have a completed application on file and who have met entrance requirements will be considered for the program. Meeting the requirements does not guarantee admission to the program. Qualified applicants will be contacted for an interview, and class selection will be determined by the admissions committee. Qualified in-district applicants will be considered first.

Final acceptance to the program requires a physical examination (including the required immunizations) and payment of $74.00 for the OSBI background check (includes sex offender and violent offender status), liability insurance, and lead markers. This is non-refundable. Accepted students must complete a mandatory 10-panel urine drug screen test at Integris Bass Occupational Medicine, 401 S. 3rd, Enid. The cost for this screening is $45.00.

The Autry Technology Center Student Handbook and Information Guide which contains student policies is available online at autrytech.edu.

ENROLLMENT INFORMATION
Financial Aid: There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

Autry Scholarship: This scholarship is available to high school graduates who: (1) live in the Autry district (2) lived in the Autry district their senior year in high school, and (3) meet enrollment guidelines. This scholarship covers 100% tuition for up to three years immediately following high school graduation. The cost of books and supplies is the responsibility of the student. Scholarship eligibility will be reviewed each semester.

Tuition: In-district adult students pay in-district rates. In-district adults are defined as post-secondary individuals who have established legal/permanent residence in Garfield County. All others pay out-of-district rates.

Expenses: Expenses not included in tuition amount may include, but are not limited to, criminal background check (includes sex offender and violent offender status), drug screening, physical, textbooks, liability insurance, lead markers, uniforms, shoes, and supplies.

Health Care: Students are responsible for their own health care. Medical insurance is recommended.
0.1 PROGRAM OVERVIEW
This two-year, advanced medical program trains students in radiography. Radiography uses radiation to produce images of tissues, organs, bones, and vessels of the body. The radiographer is an essential member of the health care team who works in a variety of settings. Responsibilities include accurately positioning the patient, producing quality diagnostic images, maintaining equipment, and keeping computerized records. This certificate program of specialized training focuses on each of these responsibilities. Associate degree graduates are eligible to apply for the national credential examination to become a registered technologist in radiography, R.T.(R).

0.2 WHO CAN ATTEND
Adults only

0.3 PROGRAM TIMES
August - July, Monday - Friday
Academic hours: 8:15am-3:45pm
Clinical hours: Eight-hour shifts scheduled between 7:00am-5:00pm, with some evening assignments required

0.4 PROGRAM LOCATION
Autry Technology Center Main Campus, 1201 W. Willow

0.5 TOTAL PROGRAM HOURS
Radiography I 1307
Radiography II 1425

0.6 SPECIFIC ENTRANCE REQUIREMENTS
High school diploma or equivalent
Associate's degree graduate upon program completion
Completed application packet (includes three letters of reference)
Observation
Orientation
Interview

0.7 COSTS
In-district adult students pay $2720 – first year tuition and $2720 – second year tuition

Expenses: Expenses not included in tuition amount may include, but are not limited to, criminal background check (includes sex offender and violent offender status), drug screening, physical, textbooks, professional liability insurance, lead markers, uniforms, shoes, and supplies.

Financial Aid: There are financial aid options available for qualified students. Contact the financial aid office at Autry Technology Center for more information.

0.8 ADULT STUDENT INFORMATION
Twenty-four month program

0.9 LICENSURE / CERTIFICATIONS
Upon completion of the program, graduates are eligible to apply for the national credential examination in radiography by the American Registry of Radiologic Technologists.

0.10 EMPLOYMENT OPPORTUNITIES
The Job Developer with Autry Technology Center works diligently to match students with obs available in industry.
0.11 **SALARY RANGE**
Listed below is the salary range in Oklahoma for Radiography obtained from O*Net OnLine.

<table>
<thead>
<tr>
<th>2014</th>
<th>Lowest 10%</th>
<th>Median</th>
<th>Highest 10%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly</td>
<td>$16.99</td>
<td>$23.75</td>
<td>$34.22</td>
</tr>
<tr>
<td>Annually</td>
<td>$35,300</td>
<td>$49,400</td>
<td>$71,200</td>
</tr>
</tbody>
</table>

0.12 **OCCUPATIONAL CHARACTERISTICS**
(Information obtained from the US Dept. of Labor Statistics Occupational Outlook Handbook)
Radiologic technologists take x-rays and administer nonradioactive materials into patients' bloodstreams for diagnostic purposes. Radiologic technologists are also referred to as radiographers. They produce images of parts of the human body for use in diagnosing medical problems. They prepare patients for radiologic examinations by explaining the procedure, removing jewelry and other articles through which x-rays cannot pass, and positioning patients so that the parts of the body can be appropriately imaged. To prevent unnecessary exposure to radiation, these workers surround the exposed area with radiation protection devices, such as lead shields, or limit the size of the x-ray beam. Radiographers position radiographic equipment at the correct angle and height over the appropriate area of a patient's body. Using instruments similar to a measuring tape, they may measure the thickness of the section to be radiographed and set controls on the x-ray machine to produce images of the appropriate density, detail, and contrast. The radiographer then places the image receptor under the part of the patient's body to be examined and makes the exposure.
Radiologic technologists must follow physicians' orders precisely and conform to regulations concerning the use of radiation to protect themselves, their patients, and their co-workers from unnecessary exposure.
In addition to preparing patients and operating equipment, radiologic technologists keep patient records and adjust and maintain equipment. They also may prepare work schedules, evaluate purchases of equipment, or manage a radiology department.

0.13 **ACCREDITATIONS**
Oklahoma Board of Career and Technology Education, 1500 West 7th Ave., Stillwater, OK 74074, (405) 743-5444, www.okcareertech.org
Joint Review Committee on Education in Radiologic Technology (JRCERT), 20 North Wacker Drive, Suite 2850, Chicago, Illinois 60606-3182, (312) 704-5300, www.jrcert.org, email: mail@jrcert.org

0.14 **INSTRUCTOR(S)**
Sharon Johnson, M.S., R.T.(R)(T) - Sharon received her bachelor of science in radiologic technology (radiography) in 1974 from the University of Oklahoma, her bachelor of science in radiologic technology (radiation therapy) in 1981 from the University of Oklahoma, and her master of science in 1992 from the University of Oklahoma. She has been in her current position as Radiography Program Director at Autry Technology Center since spring 2003.

Danny Gray, M.Ed., R.T.(R) - Danny received his bachelor of science in business management and his master of education degree in adult education and administration from Northwestern Oklahoma State University. After graduating from Autry's radiography program in 1995, he earned his associate of applied science in radiologic technology from Northern Oklahoma College. He also has experience in both medical imaging and MRI. He has been in his current position as Radiography Program Clinical Coordinator/Instructor since the fall of 2002 at Autry Technology Center.

0.15 **PROGRAM CONTENT**
A breakdown of the career major(s) and its contents is on the following page.
BREAKDOWN OF RADIOGRAPHY CAREER MAJOR

CAREER PATHWAY
Diagnostic Services

CAREER MAJOR
Radiologic Technologist

Potential courses:
- Introduction to Radiologic Science and Health Care
- Core Medical Terminology
- Ethics and Law in the Radiologic Sciences
- Human Structure and Function
- Image Analysis I
- Principles of Imaging
- Image Analysis II
- Imaging Equipment
- Digital Image Acquisition and Display
- Patient Care in Radiologic Sciences
- Pharmacology and Venipuncture
- Clinical Practice I
- Clinical Practice II
- Introduction to Computed Tomography
- Radiation Biology
- Radiation Production and Characteristics
- Radiation Protection
- Radiographic Procedures I
- Radiographic Pathology
- Radiographic Procedures II
- Career Preparation for Radiography
- Comprehensive Program Review for Radiography
- Advanced Imaging
- Modality Applications

Total Class Hours - 2732

For further information regarding Gainful Employment in each career major, please access the following link:

http://www.autrytech.edu/StudentInfo/GainfulEmploymentDisclosures
### Annual Notice of Required Disclosures of Student Consumer Information

**Revised July 1, 2015**

<table>
<thead>
<tr>
<th>What to Disclose, When &amp; to Whom</th>
<th>Brief Description of Information to be Disclosed</th>
<th>Where to Find Full Disclosure Information</th>
</tr>
</thead>
</table>
| **What: Institutional Information** | • Cost of attending school i.e.: Tuition, Fees, Textbooks, Supplies, Living Allowance, etc.  
• Institutional Refund Policy/Requirements for officially withdrawing from school  
• Information regarding the school's programs/career majors & academic support  
• Entities, (with their contact information), that accredit, approve, or license the school & its programs & procedures for reviewing accreditation, approval, or licensing; documentation  
• Description of any special services & facilities for students with disabilities  
• Titles & availability of employees responsible for dissemination of institutional & financial assistance information & how to contact them  
• Penalties & institutional policies on copyright infringement, including unauthorized peer-to-peer file sharing  
• Net Price Calculator  
• Constitution Day/Voter Registration/Vaccination Policies  
• Misrepresentation Regulations | *autrytech.edu*  
*Student Handbook*  
*Course Catalog*  
*Program Description Handouts*  
**Policy & Procedure Manual**  
**Consumer Information Handbook** |
| **What: Financial Assistance Information** | • Description of all available federal, state, local, private & institutional financial assistance, & a description of: (1) application form & procedures; (2) student eligibility requirements; (3) selection criteria; & (4) criteria for determining the amount of a student's award  
• Rights & responsibilities of students receiving Title IV & other financial aid including: (1) criteria for continued eligibility; (2) satisfactory academic progress (SAP) standards; (3) criteria to re-establish eligibility if student fails to maintain SAP; (4) methods & frequency of financial aid disbursements; (5) books & supplies policy  
• Procedures for the Return of Title IV Aid and Repayments by withdrawn students | *autrytech.edu*  
*Student Handbook*  
**Policy & Procedure Manual**  
**Consumer Information Handbook** |
| **What: Completion, Transfer, Retention, & Employment Rates** | • The institution's completion rate for full-time, first-time, certificate seeking students enrolled at the post-secondary level who completed their career major within 150% of the normal time (scheduled length of career major) for completion  
• Transfer-out rate is not applicable to Technology Centers since it applies to schools whose mission includes providing substantial preparation for students to enroll in another eligible institution  
• Information on student body diversity in the categories of gender & ethnicity of enrolled students who receive Federal Pell Grants  
• Retention rates of certificate seeking first-time full-time students | *autrytech.edu*  
**Consumer Information Handbook** |
| **What: Drug & Alcohol Abuse Prevention** | • Information on preventing drug & alcohol abuse  
• Standards of conduct that clearly prohibit, at a minimum, the unlawful possession, use, or distribution of drugs & alcohol by students & employees on the school's property, or as part of the school's activities  
• A description of the sanctions under local, state & federal law for unlawful possession, use or distribution of illicit drugs & alcohol  
• A description of drug & alcohol abuse education programs, counseling, treatment, or rehabilitation programs available to students & employees  
• A description of the health risks associated with the use of illicit drugs & alcohol  
• A clear statement that the school will impose sanctions on students & employees for violations of the standards of conduct (consistent with local, state & federal law) & a description of these sanctions, up to & including expulsion, termination of employment, & referral for prosecution | *autrytech.edu*  
*Student Handbook*  
**Policy & Procedure Manual**  
**Consumer Information Handbook** |
| **What: Campus Security Report** | • Crime statistics for 3 most recent years concerning the occurrence on campus, in or on non-campus buildings or property & public property reported to campus security authority or local police. Policies concerning the security of & access to campus facilities & procedures to report campus crimes or other emergencies  
• Disciplinary actions regarding the possession, use & sale of alcoholic beverages & illegal drugs & enforcement of state underage drinking laws & federal & state drug laws  
• Programs to inform students & employees about campus security policies, procedures & practices & encourage responsibility for the prevention of crime  
• Policies regarding sex offenses & where to obtain information concerning registered sex offenders  
• Emergency response & evacuation policy, procedures & programs  
• Campus Sexual Violence Elimination Act and Violence Against Women Reauthorization Act information, policies, & procedures | *autrytech.edu*  
*Student Handbook*  
**Policy & Procedure Manual**  
**Consumer Information Handbook** |
| **What: FERPA** | • Right to & procedures for inspecting & reviewing student's education records  
• Right to & procedures for requesting amendment of student's education records believed to be inaccurate or misleading  
• Right to file a complaint with the Department of Education for alleged school's or educational agency's failure to comply with FERPA requirements  
• Right of school to disclose personally identifiable information contained in student's education records without prior consent (34 CFR §99.31)  
• Students right & procedures for directory information not to be disclosed | *autrytech.edu*  
*Student Handbook*  
**Policy & Procedure Manual**  
**Consumer Information Handbook** |
| **What: Gainful Employment** | • Information on graduation rates, the median debt of students completing the program, program costs, job placement, types of employment, etc. | *autrytech.edu*  
**Student Services** |

*Paper copy available in the Student Services Office and on website at [autrytech.edu](http://autrytech.edu)*

**Paper copy available in the Student Services Office**

This notice is distributed annually to all current and prospective students. It is also located on the Autry website, in the Student Handbook and Consumer Information Handbook.
Dear Prospective Student:

Thank you for your interest in Autry Technology Center’s Educational Program in Radiography. An application along with program information is included.

To qualify for the Radiography program, you must have a high school diploma or equivalent, and must have an Associate’s degree upon program completion. In order to be considered for the Radiography program, you must complete the following requirements prior to June 1:

1. Submit a completed application form.

2. Submit official transcripts (mailed from the educational institution directly to the Student Services Center) from all secondary and post-secondary educational institutions attended.

3. Submit three (3) professional recommendations, using the attached forms (each recommender must mail his/her completed form directly to the Student Services Center).

4. Attend one of the following Radiography orientation sessions. All sessions will be held in Room 26 at 2:00pm.
   - Wednesday, August 5, 2015
   - Wednesday, December 2, 2015
   - Wednesday, January 6, 2016
   - Wednesday, February 3, 2016
   - Wednesday, March 2, 2016
   - Wednesday, April 6, 2016
   - Wednesday, May 18, 2016

An observation day and personal interview are scheduled for qualified applicants.

Meeting the requirements does not guarantee admission to the program. Qualified in-district applicants will be considered first. The decision regarding the selection of students is final. The radiography staff and school administration are not under any obligation to justify the selection. All interviewed applicants will be notified by mail of the admissions committee’s decision.

Completed applications received after June 1 may be considered if openings are available.

Please call me at (580) 242-2750 ext. 182 or send an email to lbelknap@autrytech.edu if you have any questions concerning the application process.

Sincerely,

Linda Belknap
Career Counselor
1. This 24-month program will take up the majority of a student’s time. The faculty discourages students from attempting to work while attending this program; however, we realize that some students must continue to work. Students should realize that this may affect their performance in the program.

2. Students who are successful in the program have financial arrangements in order, a supportive family, reliable transportation, and reliable child care.

3. It is necessary that the student have a flexible schedule. Students will spend up to 40 hours per week in a combined academic and clinical setting. Although all academic classes will be held at Autry Technology Center, students will travel to one of the affiliated clinical sites on days when classes are not held. In the second year of training, students will be assigned to evening rotations for additional clinical experiences. Students are not allowed to leave the clinical site for lunch.

4. Acceptance into the program for any candidate is conditional pending results of the health examination (including required immunizations), background check (includes sex offender and violent offender status), drug screening, and completion of enrollment requirements.

   a. The American Registry of Radiologic Technologists (ARRT) has the right, as a national certifying agency, to deny students the opportunity to take the credential examination if they have been charged, have a pending conviction, or have been convicted of a crime which includes a felony, gross misdemeanor, or misdemeanor; or have any violations related to alcohol and/or drugs. You are required to report charges or convictions that have been withheld, deferred, stayed, set aside, suspended, or entered into a pre-trial diversion, or involved a plea of guilty or no contest.

   To be eligible for ARRT primary certification testing, the applicant must fill out the application for certification which asks the following questions: 1) “Have you ever been convicted of a felony, misdemeanor, or similar offense in a military court-martial?”, 2) “Have you had any license, registration, or certification denied, revoked, suspended, placed on probation, or subjected to discipline by a regulatory authority or certification board (other than ARRT)?”, and 3) “Have you ever been suspended, dismissed, or expelled from an educational program that you attended in order to meet ARRT certification requirements?”. If your answer is “No” to all of the above, you move on to the next question. Anyone who answers “Yes” is asked to provide a detailed explanation and official court documentation of the charges. Court documentation must verify the nature of the conviction, the sentence imposed by the courts, and the current status of the sentence. Documentation for offenses not court related must also be provided. The ARRT will rule on the impact of the violation on eligibility for ARRT certification.

   b. Clinical sites also have a right/oiligation to require a background check prior to allowing students to participate in clinical rotations. If a student (1) has been arrested, (2) has been charged, (3) has a pending conviction, (4) has been convicted of a felony, gross misdemeanor, misdemeanor, or has any alcohol and/or drug related violation, (5) has been judicially declared incompetent, or (6) has falsified records, the clinical site has a right to deny facility access. Without participation in the clinical component of the course, it will be impossible for the student to fulfill the requirements for graduation from the program and he/she will not be allowed to sit for the certification examination.

   c. Applicants with a positive drug screen will be denied continued admittance.
5. Students will receive tuition costs, supply costs, and the program calendar with their letter of acceptance. All expenses are subject to change.

6. A letter of intent will also be included in the student’s acceptance notification. This letter of intent must be completed and returned by the designated date to complete enrollment. If the letter of intent is not received by the designated date, the student will lose his/her position in the program. The position will be filled by the next qualified alternate.

7. When students return the letter of intent, $74.00 (amount subject to change based on current costs) will be due for the background check (includes sex offender and violent offender status), professional liability insurance, and lead markers. This is non-refundable.

8. Each student must complete a mandatory 10-panel urine drug screen test at Integris Bass Occupational Medicine, 401 S. 3rd Street, Enid. The cost for this screening is $50.00.

9. Clinical Standards - A student must meet the following physical requirements to function safely as a student radiographer:

   a. Work in latex burdened environments with reasonable accommodation or modifications.
   b. Possess strength and stamina for prolonged walking and standing.
   c. Manipulate equipment up to six (6) feet off the floor or with reasonable accommodations or modifications.
   d. Effectively communicate in person and by phone or with reasonable accommodations or modifications.
   e. Adequately visualize written information and medical images or with reasonable accommodations or modifications.
   f. Operate equipment and monitor patient conditions or with reasonable accommodations or modifications.
   g. Frequently lift up to (60) pounds of weight to waist level, bend, stoop, reach, push, pull, and kneel.
   h. Move immobile patients from a stretcher to the imaging table with assistance from departmental personnel and/or with the use of safe patient handling equipment.
   i. Push a patient in a standard wheelchair from the nursing unit to the radiology examining room.
   j. Understand and apply clinical instructions given from departmental personnel.
   k. Utilize a keyboard for inputting patient and/or technical data into imaging and information computers.
   l. Monitor patients via audio monitors during imaging procedures or with reasonable accommodations or modifications.
   m. Ascend and descend stairways in emergency situations.
   n. Wear radiation protective apparel weighing 7-20 pounds for extended periods of time.
   o. Function safely with reasonable accommodations or modifications.
I have reviewed the Radiography program information sheet.

I understand that if I am not selected, neither the Radiography program nor the school is under any obligation to justify the selection.

I realize that acceptance into the program is conditional pending results of the health examination (including required immunizations), background check (includes sex offender and violent offender status), drug screening, and completion of enrollment requirements.

I am aware that arrests, charges, pending charges; convictions of a felony, gross misdemeanor, misdemeanor; being judicially declared incompetent; or falsification of records are grounds for being denied the opportunity to sit for the credential examination or possibly to have my credential revoked in the future. I am aware that the American Registry of Radiologic Technologists (ARRT) considers each case on an individual basis.

I am aware that arrests, charges, pending charges; convictions of a felony, gross misdemeanor, misdemeanor; being judicially declared incompetent; or falsification of records are grounds for being denied the opportunity to participate in the clinical rotation component of Radiography. Without participation in clinicals, it will be impossible for me to fulfill the requirements for graduation.

____________________________________
Signature

____________________________________
Date
AUTRY TECHNOLOGY CENTER
EDUCATIONAL PROGRAM IN RADIOGRAPHY

AGREEMENT TO MAINTAIN CONFIDENTIALITY OF PATIENT
PROTECTED HEALTH INFORMATION WHILE PERFORMING HOSPITAL
OBSERVATION FOR APPLICATION

Maintaining patient information in a confidential manner is important to the Radiography Program at Autry Technology Center. As an applicant applying to the Program, it is imperative you maintain the confidentiality of all patient information you encounter while doing your hospital observation.

AGREEMENT
I understand the information I will be reviewing at an off-campus facility (or facilities) will contain information of a confidential nature. By signing this document I hereby agree to maintain the strictest confidence of the information observed/obtained and will not divulge such information to another in a manner which could or does breach the patient's right of confidentiality. I understand that I may be withdrawn involuntarily from the selection process for program acceptance should it be determined that I have indeed breached a patient's right to have their protected health information maintained in a confidential nature.

SIGNATURE _____________________________ DATE _________________________

PRINTED NAME ____________________________

Autry Technology Center does not discriminate on the basis of race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information.
Autry Technology Center no discrimina por raza, color, sexo, origen nacional, religion, discapacidad, condiciones de veterano, orientación sexual, edad, o información genetica.
# AUTRY TECHNOLOGY CENTER

**Educational Program in Radiography**

**APPLICATION FOR ADMISSION**

## Please Print or Type

**Name:**

_Last_ (Last) _First_ (First) _Previous Last_ (Previous Last)

**Address:**

_Street & Number_ (Street & Number) _City_ (City) _State_ (State) _Zip Code_ (Zip Code)

**Social Security Number:**


**Email Address:**


**Telephone Numbers:**

/Home/ (Home) /Business/ (Business) /Cell/ (Cell)

## EDUCATIONAL HISTORY

<table>
<thead>
<tr>
<th>Schools/Colleges Attended</th>
<th>Degree/Certificate Granted</th>
<th>Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
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<td>2.</td>
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<td>3.</td>
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<td>4.</td>
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<tr>
<td>5.</td>
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</tr>
</tbody>
</table>

## EMPLOYMENT HISTORY

_List all jobs held within the last five years, beginning with the most current._

<table>
<thead>
<tr>
<th>Employer</th>
<th>Phone Number</th>
<th>Position</th>
<th>Immediate Supervisor</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td></td>
<td></td>
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<tr>
<td>2.</td>
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<td>3.</td>
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<tr>
<td>4.</td>
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<tr>
<td>5.</td>
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</tr>
</tbody>
</table>

_I hereby give permission to Autry Technology Center to obtain references from the employers listed herein. I certify that all information is true and correct. I understand that any misrepresentation or omission of facts could result in not being accepted into the Radiography Program._

**Signature of Applicant**

(Turn over and complete other side.)
Describe any health occupations experience (such as nurse’s aide, ward clerk, etc.)


The completed application, official transcripts, and recommendations must be forwarded directly to:

Linda Belknap, Career Counselor
Autry Technology Center
1201 W. Willow
Enid, OK 73703

I certify that all information on this application is true and correct. I understand that any misrepresentation or omission of facts could result in my application not being considered for the Radiography Program.

Signature of Applicant

Date

Autry Technology Center does not discriminate on the basis of race, color, sex, national origin, religion, disability, veteran status, sexual orientation, age, or genetic information. Autry Technology Center no discrimina por raza, color, sexo, origen nacional, religion, discapacidad, condición de veterano, orientación sexual, edad, o información genética.
AUTRY TECHNOLOGY CENTER
RADIOGRAPHY PROGRAM
PROFESSIONAL RECOMMENDATION FORM

(Recommendations from friends or family members will not be considered.)

RECOMMENDER: The individual whose name appears on the back of this form is applying for admission to Autry Technology Center’s Educational Program in Radiography. This form must be on file before admission can be considered, therefore your prompt completion will be appreciated. Recommendations will be kept confidential.

<table>
<thead>
<tr>
<th>Please rate the applicant in the following areas:</th>
<th>Superior Upper 25%</th>
<th>Average Middle 50%</th>
<th>Poor Lower 25%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Motivation: Depth of commitment; determination</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Maturity: Ability to adapt to life situations; adulthood</td>
<td></td>
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<tr>
<td>Judgment: Ability to analyze or reach an intelligent conclusion; common sense</td>
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<tr>
<td>Reliability: Sense of responsibility; promptness; dependability</td>
<td></td>
<td></td>
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<tr>
<td>Resourcefulness: Capability to manage or meet situations; originality</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Interpersonal Skills: Ability to get along or work with others; cooperation</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communication Skills: Ability to speak or clearly express oneself; articulateness</td>
<td></td>
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</tr>
<tr>
<td>Perseverance: Ability to continue; endurance; stamina</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Self-Confidence: Certainty of strengths and weaknesses; assuredness</td>
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</tbody>
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Please check one of the following to indicate your recommendation:

☐ Recommend without reservation
☐ Recommend with reservations
☐ Recommend
☐ Cannot recommend at this time

COMMENTS

____________________________________________________________________________________

____________________________________________________________________________________

How long have you known the applicant? ______________________ In what capacity? ______________________

(Recommendations from friends or family members will not be considered.)

Your Name_________________________ Your Employer/Position_________________________

Address_____________________________________________________

City_________________________ State___________________ Zip________ Telephone Number__________

Signature_________________________ Date__________________________

PLEASE MAIL TO: Linda Belknap, Counselor
Autry Technology Center
1201 W. Willow, Enid, OK 73703
(580) 242-2750 ext. 182
INSTRUCTIONS TO APPLICANT

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TO BE COMPLETED BY APPLICANT:

I understand that this recommendation is for admission purposes only and will not be available for my review or part of any permanent record.

Name (please print)__________________________________________________________

Signature _______________________________________________________________

Address _________________________________________________________________

City __________________________ State ______ Zip Code ______________________

Telephone Numbers __________________________ Date _________________________

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AUTRY TECHNOLOGY CENTER
RADIOGRAPHY PROGRAM
PROFESSIONAL RECOMMENDATION FORM

(Recommendations from friends or family members will not be considered.)

RECOMMENDER: The individual whose name appears on the back of this form is applying for admission to Autry Technology Center's Educational Program in Radiography. This form must be on file before admission can be considered, therefore your prompt completion will be appreciated. Recommendations will be kept confidential.

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Radiography is the art and science of using radiation to produce images of tissues, organs, bones, and vessels of the body. The radiographer is a skilled and essential member of the health care team who works in a variety of clinical settings. Responsibilities include accurately positioning the patient, providing good patient care, minimizing radiation dose to the patient, producing quality diagnostic images, equipment maintenance and computer/record keeping tasks. Autry Technology Center offers a two-year educational program in radiography.

Applicants must have completed 18 hours of approved college credit to apply. Contact Student Services at Autry Technology Center to request an information/application packet. Graduates are eligible to receive an Associate of Applied Science degree in Radiography offered through a cooperative agreement between Autry Technology Center and Northern Oklahoma College.

CAREER OPPORTUNITIES

- Hospitals
- Doctors' offices
- Free standing imaging centers
- Mobile imaging services
- Specialized clinics (such as sports medicine or rehabilitation)
- Public health agencies
- Civil service positions (such as VA or military hospitals)
- Research
- Industry and commercial sales
- Education

Projected Salary Range:
$16 - $18 per hour

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Federal Pell Grant
Free Application for Federal Student Aid (FAFSA)
The Federal Pell Grant is a federally funded program which provides funds for educational expenses to adult students enrolled in financial aid approved, post-secondary education career programs. Pell Grant awards are dependent on the following:
- Student’s expected family contribution (EFC) as determined by the U.S. Department of Education using a standard formula to evaluate financial information (including income, assets, and family size)
- School’s cost of attendance
- Student’s enrollment status (full-time or part-time)
- Student’s actual number of clock hours attended by the student.
All adult and graduating high school students are encouraged to complete the FAFSA by applying online at www.fafsa.gov. The Autry school code is 013530. Application information is provided on the back of this form.

*Autry does not participate in any student loan programs.

Autry Educational Foundation Grant
The Autry Technology Center Educational Foundation is a nonprofit organization established to assist potential and current Autry students in reaching their educational goals. The foundation provides need-based grants for qualifying applicants who have exhausted all other means of financial assistance. For more information and an application, visit with the financial aid officer or applications can be found online at autrytech.edu/autry-foundation/.

Autry Scholarship
The Autry Scholarship is available to high school graduates who (1) live in the Autry district, (2) lived in the Autry district during their senior year in high school, and (3) meet enrollment guidelines. Students may attend during any or all of the three years immediately following high school graduation. This scholarship covers tuition only for semester-type classes.

Oklahoma Tuition Aid Grant (OTAG)
The Oklahoma Tuition Aid Grant is administered by the Oklahoma State Regents for Higher Education (OSRHE). The application for OTAG is the same application as for the Federal Pell Grant (FAFSA). To qualify you must be an Oklahoma resident attending an Oklahoma approved school. The priority deadline for OTAG is to file a FAFSA by March 1st.

Oklahoma Tuition Fee Waivers
Tuition fee waivers are available for active members of the Oklahoma Army and Air National Guard. The scholarship is funded by Autry Technology Center. Eligibility is determined upon continued active status in the guard, along with good standing in their unit and satisfactory performance in all required training. Applications are available in the Financial Aid office.

Tuition fee waivers are also available for children of peace officers, fire fighters, military personnel, and Oklahoma EMT’s who died in the line of duty, and children of members of the Oklahoma Law Enforcement Retirement System who were catastrophically injured or killed in the line of duty. Waivers apply to resident and nonresident tuition for all classes offered at Autry Technology Center and shall be limited to a period of five years of which must be completed within 10 years of high school graduation.

Oklahoma’s Promise
This scholarship is administered by the Oklahoma State Regents of Higher Education (OSRHE). Students apply at their high school while enrolled in the 8th, 9th, or 10th grade. Student eligibility is determined by the OSRHE and is dependent upon enrollment in an approved Autry program. Contact the Financial Aid Office to ensure that proper procedures are taken to receive this scholarship.

For more information
Lisa Fuller, Financial Aid Officer
580.242.2750 ext. 136 | lfuller@autrytech.edu | autrytech.edu

Scholarship Opportunities
OTHAA GRINES SCHOLARSHIP
This scholarship is administered by the Oklahoma Department of Career and Technology Education Foundation and offered to students who might not qualify for other financial aid. Scholarships are to be used for expenses that directly relate to a student attending a technology center class. Allowable expenses include: tuition, gasoline, books, uniforms, conference registration fees, school supplies, and childcare, if not paid by another source. Applications are accepted after the start of classes in the Fall and Spring.

CITY OF ENID VANCE SCHOLARSHIP
This scholarship is available to couples and dependent adult children of active duty military who reside in Garfield County. Applications available at Autry’s Financial Aid office and Vance’s Education Service office. Completed applications must be verified and signed by Vance’s Education Service Officer (ESO).

FOLDS OF HONOR SCHOLARSHIP
Folds of Honor provides educational scholarships to the children and spouses of those killed or disabled while in service to our nation. For more information on applying for a Folds of Honor scholarship, please refer to eligibility requirements and application process at www.foldsofhonor.org/scholarships.

Other Assistance
DEPARTMENT OF REHABILITATIVE SERVICES (DRS VOC-REHAB)
Vocational Rehabilitation assists individuals who have barriers to employment. Services include testing, psychological evaluation, medical examination, and counseling services. In some cases DRS pays tuition, fees, books, and supply costs. Eligibility, application, and funding are determined by the Oklahoma Department of Human Services. Contact a local Vocational Rehabilitation Counselor at (580) 233-0244 for more information.

WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)
WIOA is a federal program which provides financial aid, employment information, job search support, training, and educational programs to applicants that meet economic, employment, and geographical guidelines as determined by a WIOA counselor. Contact the Financial Aid office for more information.

BUREAU OF INDIAN AFFAIRS (BIA)
BIA provides assistance to qualifying individuals on tribal rolls. Each tribe handles assistance through their tribal area offices. Grants may be available for tuition, supplies, and living expenses. Contact the Tribal Agency Educational Office for application information.

PRACTICAL NURSING ASSISTANCE
Physician’s Manpower is a nursing student scholarship/loan assistance program that is forgiven/repaid by a work obligation. Applications must be made by June 30th at www.pmtc.ok.gov/nsap.htm.
Criteria to Qualify for a Pell Grant

- You must be enrolled as a regular student in an eligible career program of 600 clock hours or more for the purpose of obtaining a certificate. Contact the Financial Aid Office for a list of eligible career majors.
- You must be a U.S. citizen or an eligible non-citizen with a valid social security number.
- You must demonstrate financial need as determined by the U.S. Department of Education upon FAFSA completion.
- You must have a high school diploma, GED, or home school equivalency, but not a bachelor's degree.
- You must be registered with the Selective Service (males only, 18 - 25 years of age).
- You must not have a disqualifying drug conviction (contact the Financial Aid Office for more information).
- You must sign the certification statement on the FAFSA stating that
  - You are not in default on a federal student loan and do not owe money on a federal student grant.
  - You will use federal student aid only for educational purposes.
  - You will not receive a Federal Pell Grant from more than one educational institution for the same period of time.

Steps to Apply for a Pell Grant - www.fafsa.gov

All adult and graduating high school students are encouraged to complete the "Free Application for Federal Student Aid" (FAFSA) online at www.fafsa.gov.

1. Click on the FSA ID icon at the top of the FAFSA webpage to create an FSA ID to serve as your legal, electronic signature.
2. Write down your user name and password — you will use them for all FAFSA’s you complete while in school.
3. PARENTAL INFORMATION: You will be asked questions to determine if you will need to provide parental information.
4. Wait approximately 24 hours after getting your FSA ID, then log onto www.fafsa.gov to complete your application.
5. If this is your first FAFSA for this school year choose the box that says “Start a New FAFSA”. If you are making corrections or additions choose “Login”.
6. Answer all questions on the application. Please note that HELP BOXES are available on the right side of the application.
7. Identify Autry as your school choice. Autry’s Federal Code is 013530.
8. TAX INFORMATION: When you come to the tax information section of the FAFSA, please use the "LINK TO IRS" IRS Data Retrieval Tool to automatically fill in your tax information. This will save time and the effort of providing extra tax documentation to the Financial Aid Office by automatically verifying your tax information. Be sure your address is EXACTLY as it appears on your taxes!
9. After completing your FAFSA, sign it with your FSA ID (and your parent’s, if applicable) and then “Submit” it.
10. You will receive your Student Aid Report (SAR) in a few days by e-mail from the U.S. Department of Education. Autry should receive it in 3-7 days.

Verification Documents Required

Your FAFSA may be selected for review by the U.S. Department of Education for verification of the information you reported. You may be asked to provide additional documentation for verification purposes. Failure to comply with verification requirements will result in forfeiture of aid. These documents may include, but are not limited to:

- Proof of all income reported on the FAFSA (i.e. copy of federal income tax return transcripts or W2’s and a non-filer document)
  UNLESS you use the IRS Data Retrieval Tool — using the IRS DRT makes verification easy!
- Completed and signed verification worksheets
- Proof of child support paid and/or proof of food stamps (SNAP) received

Disbursement of Pell Grants

Federal Pell Grants will typically be disbursed four times a year dependent upon enrollment date. Pell Grant funds will be applied directly to your tuition. Remaining financial aid funds less any student authorized charges will be disbursed by check through the Business Office.

*Lifetime Eligibility Used (LEU): Amount of Federal Pell Grant funds a student may receive is limited to the equivalent of six years (600%) of Pell Grant funding.

Please keep in mind that in order to be eligible for your Pell Grant disbursements, you must maintain Satisfactory Academic Progress - SAP (maintain a cumulative grade point average of 2.0 “C” or greater, maintain 90% attendance for each pay period, and keep a 150% pace of progression) and successfully complete all the clock hours and curriculum associated with the hours in each corresponding payment period. Please see the Financial Aid Officer for more information.

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